

DRAFT Minutes  
of the  
Kirkton Woodham Community Pool (KW Pool)  
Tuesday January 26, 2021 Virtual Meeting  
7:00 pm.

Members Present:

Chair: Jenna Becker

Secretary: Pam Benoit

Municipality of South Huron (MOSH): Councilor Ted Oke and Scott Currie (Manager)

Municipality of Perth South (PS): Sue Orr

Members: Shannon O'Shea Ross, Keary Fulton-Wallace, Nancy Traut, Chelsey Passmore, Lori Weber.

**Call to Order and Welcome** Chair Jenna Becker. Introductions of committee members. Welcome Nancy Traut.

**Approval of Agenda:** Motion to accept Chelsey Passmore. Seconded, Sue Orr. All in favour. Carried

**Approval of Previous Draft Minutes:** Motion to accept Lori Weber. Seconded Ted Oke. All in favour. Carried.

**Election of Officers:** Pam Benoit declared all positions Vacant

Chair Nominations: Jenna Becker. Ted Oke moved nominations closed. All in favour.

VP Nominations: Nancy Traut. Sue Orr moved nominations closed. All in favour.

Secretary: Pam Benoit. Ted Oke moved nominations closed. All in favour.

Staff Liaison: Chelsey Passmore with Keary Wallace. Sue Orr moved nominations closed. All in favour.

**Municipal Report:**

Ted Oke MOSH: Ted Oke confirmed budget dollars for KWPool have been approved at \$25,000. Grant money from 2020 was put into reserve to be used at the KWPool in the future.

Sue Orr PS: Requests for shared direction to be transparent going forward. MOSH to work with PS and the Committee in all functions and decisions prior to going forward. A Capitol plan to be drafted regarding future improvements to the pool meeting AODA requirements.

Scott Currie MOSH:

**Managers Notes for KW Pool Committee meeting.**

**Security cameras**

- Staff understand the objective of this item is to deter fouling of the pool by vandals; initial cost estimate of \$3000 for basic camera system; however, staff will look further into deterrence options.

**New pool pump**

- MOSH long-term capital plan has place-holder values for new pump and pool house in 2023. Discussion to be had with Perth South before financial commitments are made.
- Pool house building required to be AODA compliant by 2025

**Discussion:** A Capitol Campaign and full disclosure of intentions must have a written plan.

### **Pool vacuum**

- Request to investigate cost of automatic pool vacuum. unit is priced at about \$4,000. however, shape of KW pool is not optimum for an automatic vacuum as it would still require manual adjustment periodically to get the unit unstuck from corners.
- No immediate concerns as current manual vacuum system is still functioning properly

**Discussion:** Current system will be tested to see if it functions properly with the completion of the new roof and less debris falling into the pool.

### **Wind break**

- Staff are seeking information from Andex in Exeter to price out plastic for wind break at KW pool.
- Staff completed and dropped off wind break diagram for KW pool at Hamilton's Machine Shop
- This will be completed in the spring

### **UV Water treatment upgrades**

- Work to install new UV water treatment units is underway (one for KW Community Centre, one for pool house, one for pavilion)

### **Capital project: KW Pool House roof replacement**

- RFQ in draft now; aim is to issue early Feb; intention is to have work completed in May so that season is not affected. Cost estimation \$12,000.
- Roof mounted heater (2011) is at the end of its life; it will be looked for possible refurbishment but impression is that it is not salvageable. No concern as this solar unit is redundant to primary propane heater (replaced in 2013).

### **Seasonal hiring**

MOSH manager's intention is to proceed as normal with recruitment at this stage (posting job ads) so that we are ready to initiate programs when provincial framework allows

Manager will inquire with neighbouring municipalities about their recruitment plans

Expect to issue seasonal recruitment posters within a week or so

**Discussion:** Manager to investigate Canada Summer Jobs program to access assistance in hiring. Scott to discuss with Rebecca Clothier Sheperd at PS. Rachel Anstett to share KW applications with Chelsey Passmore. KWPool Committee to host interviews of potential candidates as normal. KW Pool has many unique offerings and programs that need to be reviewed with applicants. Wage increases are not negotiable but incentives for hiring are available. Options in the past include program reimbursement for full season employment.

### **Program registration**

- MOSH has capability to conduct registration online. Staff will work with Committee to design program registration for 2021.

**Discussion:**

Registration information changes to include addition of an outline of services desired.

Lessons: \_\_\_\_\_

Family Pass : \_\_\_\_\_

Individual Pass: \_\_\_\_\_

Swim Team: \_\_\_\_\_

Day Camp: \_\_\_\_\_

Full week:

Daily # x Rate: \_\_\_\_\_

KW Pool requires personal registration as well as online. Details not available online would be lesson dates, times and availability. Opportunity to up sell programs. Personal service KW Pool known to be provided at KW Pool.

Potential for rate increases. We are well under any fees in the surrounding area excluding Exeter.

Committee members to recruit any potential staff. We are not opening without sufficient staff regardless of covid situations.

**New Business:**

Staff 2021: see above notes under Municipal report

Registration: see above notes under Municipal report

Opening: Schedule draft to have maintenance and pool prepared for inspection no later than June 11, 2021. Health Unit inspection to be conducted between June 14 – 17, 2021 and official open June 19, 2021. Lesson dates and schedule tabled to future meetings.

Optimist Ball tournament details TBD.

**Request for meeting** in near future of both Municipal partners and committee to be written by Pam. Details to be included are discussion to include committee and PS in all conversations and decisions concerning the pool. Discussion around written responsibilities and guidelines of the committee. A written Capital plan for future expectations and improvements for AODA compliance.

Next Meeting: TBD on mutual dates provided by Municipalities.

Adjournment: Chelsey Passmore