



Corporation of the Municipality of South Huron  
Communities in Bloom  
Agenda

Wednesday, June 5, 2019, 6:30 p.m.  
Olde Town Hall - Verity Room

Accessibility of Documents:

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Pages

1. Call to Order

2. Agenda

**Recommendation:**

**That the Agenda for June 5, 2019 be approved, as presented.**

3. Disclosure of Pecuniary Interest and the General nature Thereof

4. Minutes

4.1 Minutes of the Communities in Bloom Meeting of May 1, 2019

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**Recommendation:**

**The South Huron Communities in Bloom Committee adopts the minutes of May 1, 2019 as presented.**

5. Chair's Comments

6. Discussion

6.1 Barn Quilt Project

6.2 Tree Sale Results

6.3 Beautification of Signs

7. Work Plan Review

7.1 Discussion with CAO Dan Best regarding developing a multi-year plan to serve Municipality as well as Communities in Bloom

8. Budget Update

9. Communications

**Recommendation:**

**That South Huron Communities in Bloom Committee receive communication items not otherwise dealt with.**

10. New Business

11. Adjournment

**Recommendation:**

**That South Huron Communities in Bloom Committee hereby adjourns at pm, to meet again on or at the call of the Chair.**



**Corporation of the Municipality of South Huron**

**South Huron Communities in Bloom Committee**

**Minutes**

**Wednesday May 1st, 2019 6:30 p.m.  
Verity Room, Town Hall**

**Members Present:**

Debbie Mountenay - Chair  
Dorothy Henderson - Vice Chair  
Cathy Seip - Past Chair  
George Wilson  
Glen Nicholson  
Aaron Neeb – Council Representative

**Staff Present:**

Rebekah Msuya-Collison – Director of Legislative Services/Clerk  
Alex Wolfe – Administrative Assistant, Recording Secretary

**Guests Present:**

Bev Prout

1. Meeting Called to Order

Chair Mountenay called the meeting to order 6:30 p.m.

2. Approval of Agenda

**Motion:** 11-2019

**Mover:** Neeb

**Seconder:** Henderson

**Disposition:** Carried

**That the agenda for May 1<sup>st</sup> be adopted as presented**

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None

4. Approval of Minutes

4.1 Minutes of the South Huron Communities in Bloom Committee Meeting of April 3, 2019.

**Motion:** 12-2019

**Mover:** Wilson

**Second:** Seip

**Disposition:** Carried

**That South Huron Communities in Bloom Committee adopts the minutes of April 3, 2019 as presented.**

5. Chair's Comments

Chair Moutenay noted that she had requested this item as a standing item on the agenda. She noted that she would like to revisit the work plan and look at adding a project.

6. Discussion

6.1 Barn Quilt Project Discussion – B. Prout

- The Committee had requested that Bev Prout attend and give an update on the Barn Quilt Project. Bev mentioned that the pamphlets are running low and could use some updates. Suggestions were made to put out some calls to see if more quilts were wanted, prior to updating pamphlets.
- It was suggested that a Barn Quilt walking tour in Exeter would be a good option to promote tourism as individuals that aren't locals don't necessarily know what Barn Quilts are.
- Currently the Barn Quilt Trail is on the Ontario Barn Quilt Trail website, suggested to add to the BIA website. Discussion of a possible quilt located at Port Blake once redevelopment is completed. Currently 4 Barn Quilts are located on municipal property and there was discussion of asking to add one to the north side of the PUC building.
- Discussion about contacting other groups to see if there are any crossover areas for partnerships to offset costs
- Cathy and Bev are taking leadership of these projects, will get some wording for Facebook posting, getting time lines together to be placed in the work plan and provide an update at the June meeting.

6.2 Staff Presentation: Committee briefing on Staff/Council Policies – R. Msuya-Collison, Municipal Clerk and Director of Legislative Services

- Committee Orientation Presentation changes in *Municipal Act* on March 1, 2019 outlined. The Clerk presented the Committee with a Committee handbook and a Conflict of Interest book.

Chair Mountenay started discussion on pursuing a Memorandum of Understanding with the Municipality rather than being a Committee of Council

- Chair to contact National Communities in Bloom to see if there are specific requirements for involving Council and will coordinate with the Clerk regarding a draft Memorandum of Understanding completed for review and discussion
- Committee discussed preparing a list of pros and cons for pursuing a Memorandum of Understanding to bring for discussion

#### 6.3 Tree Sale debrief – C. Seip, Member

The 2019 Tree Sale was April 27<sup>th</sup>, from 9:00 am to noon at the Usborne Roads Shed, 43 trees left over - \$2,055.00 in sales, the original costs were \$2,621.60

- Looking to hold a second tree sale on Saturday, May 11, 2019 in a more visible location and Cathy is going to check for a location
- Discussed perhaps having tree sale later in the year when weather is warmer and located in a high traffic area to attract more interest.

Member Neeb stepped out of the meeting at 7:35 pm and returned at 7:39 pm.

#### 6.4 Giant Pumpkin Contest/Community Garden updates – D. Henderson, Member

- CIB planning on distributing giant pumpkin and sunflower seeds
- Staff to check with finance regarding use of budget funds and report back
- Update on Community Garden in Victoria Park, raised flowerbeds and outdoor fountain. School helping with weeding and making the boxes

Committee discussed partnering with Kirkton Fall Fair.

**Motion:** 13-2019

**Mover:** Seip

**Seconder:** Wilson

**Disposition:** Carried

**That the Committee sponsor the whole Jr. Vegetable Section at the Kirkton fair for \$108.00.**

#### 6.5 Work Plan Update – D. Mountenay, Chair

Chair Mountenay presented "Outcomes from 2018 Evaluation" to the Committee, which is attached as Schedule "A" to these minutes.

- Discussion on creating a work plan for CIB to focus on
- Committee agreed not enough done to make communities look unified, looking to fix up entrance signs – add some shrubs/flowers around signs
- Committee would like to invite Martin Quinn (Goderich horticulturist) to be a guest speaker and other CIB winners to provide suggestions for areas of focus
- Committee agreed to proceed with Garden of the Week initiative

Ms. Prout left the meeting at 8:08 pm.

7. Budget Update

- 2019 budget of \$5,000.00
- \$456.75 – CIB registration
- \$2,621.60 – Tree Sale
- \$108.00 – Junior Vegetable Contest at Kirkton Fall Fair

8. Communications

- Update and print off more pamphlets

9. New Business

- Committee discussed looking for Volunteers. The Terms of Reference allow seven voting members and Clerk updated the Committee on recent Committee Recruitment Policy.
- Comment on the planters placed on the street lights and want to make sure they're fastened securely. Councillor Neeb advised this is being looked at and he will take concerns back to BIA
- Coupons for free coffee for cleaning up garbage – need to add stickers to mark as original

10. Adjournment

**Motion:** 14-2019

**Mover:** Seip

**Seconder:** Neeb

**Disposition:** Carried

**That South Huron Communities in Bloom Committee hereby adjourns at 8:20 pm, to meet again on June 5, 2019 at 6:30 pm or at the call of Chair.**

# Schedule "A" to May 1, 2019 CIB minutes

## **Outcomes from 2018 Evaluation. Categories:**

Tidiness, Environmental Action, Heritage Conservation, Urban Forestry, Landscape and Floral Displays

### **Advice to Municipality (send letter)**

- Fix parking lot stalls by Pocket Park
- Enhance Exeter signs with shrubs, perennials and trees
- Put clause in property standards bylaw that murals be assessed every five years
- Invest in hanging water baskets with reservoirs or issues on public land
- Develop dedicated phone number and contact person at municipality that can be called to report any damage, acts of vandalism
- Include newsletter with utility bills or tax notices that provides tree advice and information to residents
- Building permits should include clause that includes certain number of trees (residential, commercial and industrial)
- Develop a tree strategy

### **Reach out to other groups (building partnerships)**

- Develop graveyard tours (Heritage or Schools)
- Start collecting and cataloging important local artifacts (Heritage?)
- Three Sisters Garden (community garden)
- Develop a "Grow with Me" tree program for schools

### **Initiatives for consideration by CIB**

- Develop an annual clean-up day (maybe Earth Day)
- Workshops on the use and value of composters and rainbarrels; encourage their use at community hills. Parks and playgrounds for watering gardens
- Develop a plan for a consistent look of all bike racks so they are easily recognized and fwd to municipality
- Banners on lightposts (consider asking schools to design)

- **Consider similar, significant floral displays in each South Huron community (develop an adopt-a-bed to engage local residents)**
- **Develop a Garden Tour for South Huron (could be a fundraiser)**
- **Continue to develop Back Yard Oasis Program**
- **Visitor Centre could use more bright flowers**