

**Orientation Session 4, December 3, 2018**

**Status Report**

**Session started at 5:30 p.m. and ended at 6:30 pm.**

Attendance: George Finch, Jim Dietrich, Dianne Faubert, Aaron Neeb, Ted Oke, Marissa Vaughan, Barb Ferguson Willard, Dan Best, Scott Currie, Laurie Clapp, Rebekah Msuya-Collison.

This session was set aside immediately prior to the inaugural meeting of South Huron Council to present an overview of the status update, strategic plan, work plan presentation and service delivery review levels of service presentation. Chief Administrative Officer Dan Best presented the attached PowerPoint presentations to Council.

COUNCIL WORKPLAN

LEVEL	PRIORITY	STATUS	TYPE	STRATEGIC PLAN LINK
HIGH	Community Hub/Recreation Centre Project	ON TRACK	Governance	Improved Recreation and Community Well-being
HIGH	Outdoor Pool Project	COMPLETE	Governance	Improved Recreation and Community Well-being
HIGH	Port Blake	ON TRACK	Governance	Improved Recreation and Community Well-being
HIGH	Parking Bylaw	ON TRACK	Governance	Improved Recreation and Community Well-being
HIGH	Economic Development	ONGOING	Governance	Dedicated Economic Development Effort
HIGH	CIP Review and Implementation	DELAYED	Governance	Dedicated Economic Development Effort
HIGH	Tree Policy Review	ON TRACK	Governance	Improved Recreation and Community Well-being
HIGH	Sponsorship/Community Grants	NOT STARTED	Governance	Transparent, Accountable and Collaborative Governance
HIGH	Grand Bend Utilities Cost Recovery	COMPLETE	Governance	Transparent, Accountable and Collaborative Governance
HIGH	Communication	ONGOING	Governance	Increased Communications and Municipal Leadership
HIGH	Federal/Provincial Advocacy and Relations	ONGOING	Governance	Transparent, Accountable and Collaborative Governance
HIGH	Feasibility Study and Master Plan	ON TRACK	Governance	Improved Recreation and Community Well-being
HIGH	Engagement Policy	ON TRACK	Governance	Increased Communications and Municipal Leadership
MEDIUM	Role Clarity - Council/Staff Relations	ON TRACK	Joint Collaboration	Administrative Efficiency and Fiscal Responsibility
MEDIUM	Partner Municipalities	ONGOING	Joint Collaboration	Transparent, Accountable and Collaborative Governance

COUNCIL WORKPLAN

LEVEL	PRIORITY	STATUS	TYPE	STRATEGIC PLAN LINK
MEDIUM	Community Groups	ONGOING	Joint Collaboration	Improved Recreation and Community Well-being
MEDIUM	Procedural Bylaw Review	NOT STARTED	Governance	Transparent, Accountable and Collaborative Governance
MEDIUM	Animals at Large/Owner Responsibility Policy	COMPLETE	Governance	Improved Recreation and Community Well-being
LOW	County Relations/Collaboration	ONGOING	Joint Collaboration	Transparent, Accountable and Collaborative Governance
LOW	Liquor Policy and Bylaw Review	COMPLETE	Governance	Administrative Efficiency and Fiscal Responsibility
LOW	Park Use Policy and Bylaw Implementation	NOT STARTED	Governance	Improved Recreation and Community Well-being
LOW	Special Events Policy and Bylaw Implementation	NOT STARTED	Governance	Administrative Efficiency and Fiscal Responsibility
LOW	Property Standards Policy and Bylaw Review	COMPLETE	Governance	Improved Recreation and Community Well-being
LOW	Notice Policy Review and Implementation	NOT STARTED	Governance	Administrative Efficiency and Fiscal Responsibility
LOW	BIA/Chamber of Commerce Collaboration/Relations	ONGOING	Joint Collaboration	Transparent, Accountable and Collaborative Governance
LOW	Transient Traders Policy and Bylaw Review	ONGOING	Governance	Administrative Efficiency and Fiscal Responsibility
LOW	Committees, Review, Terms of Reference	NOT STARTED	Governance	Administrative Efficiency and Fiscal Responsibility

# Status Update Strategic Plan and Work Plan

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December 3, 2018

# Corporate Strategic Plan – What is Our Path

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- **Currently Strategic Plan expires in 2019**
- Council needs to establish the direction for the upcoming term and beyond. Does the current direction remain or is a new path established
- There is expertise to “in-house” to move forward to work with Council to (re)develop mission/vision/values and to establish the requisite work plan

# Corporate Strategic Plan – What is Our Path

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- Current Vision Statement is the following:

*“South Huron celebrates its mixed rural and urban lifestyle and protects growth within its friendly and safe municipality. Community is celebrated, diversity is promoted and a high quality of life for all ages exists. Prosperity is grounded in the small town feel, agricultural strengths, and the ability to offer an affordable place to call home”.*

# Corporate Strategic Plan – What is Our Path

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- Current Mission Statement is the following:

*“Within a two-tier governance structure, the Municipality of South Huron is dedicated to engaging and serving its residents, businesses, and community stakeholders by delivering public services in a fiscally responsible, open, and transparent manner. Community growth and development are approached by a municipal government that is accountable, and communicates regularly with its residents, partners, and staff. Policy decisions consider their impact on people, the environment, and preserving the prosperity of existing communities, shorelines, and rural roots”.*

# Corporate Strategic Plan – What is Our Path

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- Current Core Values are the following:

## **Respect**

- A municipality that values people, diversity, and celebrates inclusiveness

## **Honesty**

- A municipality where transparency and objective information are at the core of communications

## **Listening**

- A municipality where Council is open-minded and listens to each other and the public



# Corporate Strategic Plan – What is Our Path

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- Current Core Values are the following:

## **Integrity**

- A municipality where decisions are acted upon in earnest and with conviction

## **Fiscal Responsibility**

- A municipality where municipal budgeting is thoughtful and spending is prudent

## **Cooperation**

- A municipality where we work together towards common goals with all vested stakeholders

# Council Workplan Corporate Strategic Plan – What is Our Path

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## Strategic Objectives

- Improved Recreation and Community Wellbeing
- Administrative Efficiency and Fiscal Responsibility
- Increased Communications and Municipal Leadership

# Corporate Strategic Plan – What is Our Path

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## Strategic Objectives

- Transparent, Accountable, and Collaborative Governance
- Dedicated Economic Development Effort

# The Work Plan – How Did We do?

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Council established a work plan in 2017 that carried through until the end of this term.

In addition, a number of activities were established based on the strategic objectives.

# Council Workplan

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- 27 Priority projects were established
  - 5 projects were completed
  - 7 projects are established as on track
  - 8 projects are established as ongoing
  - 1 project was delayed
  - 6 projects were not started

# Improved Recreation and Community Wellbeing

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- 12 Priority projects were established
  - 2 projects were completed
  - 8 projects are established as on track
  - 1 projects are established as ongoing
  - 1 projects were not started

# Fiscal Responsibility

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- 14 Priority projects were established
  - 3 projects were completed
  - 3 projects are established as on track
  - 1 projects are established as ongoing
  - 7 projects were not started

# Increased Communications and Municipal Leadership

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- 6 Priority projects were established
  - 5 projects were completed
  - 1 projects are established as ongoing



# Transparent, Accountable, and Collaborative Governance

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- 7 Priority projects were established
  - 2 projects were completed
  - 3 projects are established as ongoing
  - 2 projects were not started

# Dedicated Economic Development Effort

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- 5 Priority projects were established
  - 0 projects were completed
  - 1 projects are established as on track
  - 1 projects are established as ongoing
  - 3 projects were delayed

# Next Steps

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- Early in 2019, a COW Session will be needed to set the path forward for not only your upcoming term but beyond.

# Service Delivery Review Levels of Service

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December 3, 2018

# Project Objectives- Defining Success

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- The overall goal of the service delivery review is to better understand the services provided by the Municipality and to assist Council in making better informed, strategic choices regarding those services

# Project Objectives – Defining Success

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- **Specific project objectives include:**
- Investigate and understand the current services and service delivery models.
- Assess alternative service delivery methods, possible changes to the level of service, and organizational structure.
- Determine opportunities to be more efficient and effective in the sustainable delivery of municipal services

# Project Drivers - Why do it and what problem are we trying to solve?

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- As with all municipalities, South Huron seeks to balance stakeholder expectations and the financial constraints of rate payers in the delivery of municipal services.
- South Huron is poised to experience growth that requires us to think about how municipal services will be delivered sustainably over the long term.

# Project Principles –What is important to us?

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- The knowledge and expertise of Municipal employees and Members of Council and the Public will be fully engaged, building upon their knowledge and expertise to arrive at recommended actions through a transparent, participative and inclusive process facilitated by the consultant.
- Provide alignment with Federal and Provincial legislation, and recommendations on how to meet these expectations in the future.
- The aim is to, wherever possible, transfer knowledge and necessary "tools" to Municipal staff to enable them to better develop their own solutions to operational and process issues and challenges over time.



# Project Principles –What is important to us?

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- The framework and approach will be based on leading practice from municipal or other levels of government experience and/or private sector.
- There is no expectation that lay-offs will result from this review. This is not an exercise to reduce staff complement.
- Lastly, this is not an audit. This is a review to build on successes and identify opportunities to improve the efficiency and effectiveness of how the Municipality delivers services to the community and residents of South Huron.

# Project Timing

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- The project commences September 2018
- Total project time is anticipated to be completed within 18 months

# Project Phases

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Project  
Initiation



Environmental  
Scan and  
Benchmarking



Current Service  
Delivery Model  
and Opportunity  
Identification

# Project Phases

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Final Report



Post Report  
Engagement