



**Corporation of the Municipality of South Huron
Community Hub/Recreation Project Steering Advisory Committee
Agenda
March, 27 2018
6:00 PM – 8:00 PM
Carling Room**

1. Call To Order

2. Agenda

Recommendation:

That the Agenda for March 27, 2018 be approved, as presented.

3. Disclosure of Pecuniary Interest and the General Nature Thereof

4. Minutes

Recommendation:

That the minutes of March 13, 2018 be adopted as presented or amended.

5. Business to be Discussed:

5.1 YMCA Data Review Results – Preliminary Gap Analysis

5.1.1 Exeter & District Pool

5.1.2 Municipally Owned Properties

5.1.3 Committee Member Resignation and Next Steps

5.1.4 Precedence

5.1.4.1 Establish and Confirm Site Visits

6. Correspondence:

None

7. Adjournment

Recommendation:

That the Community Hub/Recreation Project Steering Advisory Committee hereby adjourn at 8:00 pm to meet again on April 10th at 6:00 pm or at the Call of the Chair.



**Corporation of the Municipality of South Huron
Community Hub/Recreation Project Steering Advisory Committee
Minutes
March, 13 2018
6:00 PM – 8:00 PM
Carling Room**

Members:

Chair, Dawn Rasenberg
Vice Chair, Mike Ondrejicka
Councillor Craig Hebert
Councillor Ted Oke
Mayor Maureen Cole Ex-Officio
Peter Hrudka
Ron Mayer
Robert Oud

Regrets:

Brandon Babbage
Craig Ivatts

Staff:

Dan Best, CAO
Megan Goss, Recording Secretary

1. Call To Order

The Chair called the meeting to order at: 6:03 PM.

2. Agenda

Motion: 11-2018

Moved: Oud

Second: Hrudka

Disposition: Carried

That the Agenda for March 13, 2018 be approved, as presented.

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None

4. Minutes

Motion: 12-2018

Moved: Oke

Second: Oud

Disposition: Carried

That the minutes of February 27, 2018 be adopted as presented.

5. Business to be Discussed:

5.1 Introduction of the YMCA – Review of the Proposal

5.1.1 Development of Terms of Reference for Consultants – Committee Inputs

YMCA to perform a preliminary analysis of the work and data collected to date, then provide feedback on the gaps and areas of concentration for the market study. Then the YMCA will work with the committee to incorporate the committee's feedback in developing the terms of reference for the market study. The YMCA has many difference examples of terms of reference that can be used as a foundation.

A fundraising feasibility study would follow after the market study. There needs to be a model to test donor support. The funding feasibility study terms of reference are fairly simple to construct however, the market study terms of reference are more difficult because they are more individualized. The fundraising feasibility study should identify at least 50% of your costing and identify any red flags that are tied to money sources.

5.1.2 Site Visit Coordination

As the committee works towards the launch of the terms of reference for the market study they should consider touring other spaces. The market study should tell us what is recommended to be in the building and how much space is required. However, it is important to look at space and consider spatial awareness as well as important design features. The Committee will review sites that are both YMCA and municipally-operated sites. Some sites to possibly consider are: Maitland Recreation Centre and Komoka and District Community Centre, North Perth Recreation Centre and the Wilmot Recreation Centre. The Committee will need to develop a set of questions for when they visit sites to gather information.

The YMCA has found that primary facility users live within a 20 minute driving radius of the facility.

A request was made to provide background information related to the Exeter and District outdoor pool revitalization. An update on the project will be presented at the next meeting.

7:03 PM, Ondrejicka left meeting.

DRAFT

5.2 Mission, Vision, Values

The committee reviewed the draft mission, Vision and Principals statements. The Committee recommended the following:

- remove the word “green” from the community vision;
- remove “for all South Huron residents” from the Respect principal and add and “instills pride and a sense of ownership”;
- remove Community Based as a principal;
- And, remove “of best practices for green energy” from the Sustainable principal and replace it with “of environmentally sound and energy efficient best practices”.

Motion: 13-2018

Moved: Mayer

Second: Hrudka

Disposition: Carried

That the Community Hub/Recreation Project Steering Advisory Committee recommends the draft Mission, Vision and Principals as amended be sent to Council for review/approval.

The Committee requested that a listing of municipally owned prospective properties for the new facility be provided for the next meeting.

5.3 Precedence

5.3.1 Lessons Learned and What We Need to Focus Efforts On

No discussion at this time.

6. Correspondence:

None

7. Adjournment

Motion: 14-2018

Moved: Hebert

Second: Oud

Disposition: Carried

That the Community Hub/Recreation Project Steering Advisory Committee hereby adjourn at 7:54 PM to meet again on March 27th at 6:00 PM or at the Call of the Chair.