



**Corporation of the Municipality of South Huron
Community Hub/Recreation Project Steering Advisory Committee
Agenda
July 4, 2018
6:00 PM – 8:00 PM
Carling Room**

1. Call To Order

2. Agenda

Recommendation:

That the Agenda for July 4, 2018 be approved, as presented.

3. Disclosure of Pecuniary Interest and the General Nature Thereof

4. Minutes

Recommendation:

That the minutes of June 19, 2018 be adopted as presented or amended.

5. Business Arising

6. Business to be Discussed

- 6.1 FAQ Validation**
- 6.2 Project Manager**
- 6.3 Fundraising Feasibility Study**
- 6.4 Site Tour Summary**

7. Work Plan Review

8. Committee Updates

9. Correspondence

10. Key Messages

11. Adjournment

Recommendation:

That the Community Hub/Recreation Project Steering Advisory Committee hereby adjourn at to meet again on July 18th at 6:00 pm or at the Call of the Chair.



**Corporation of the Municipality of South Huron
Community Hub/Recreation Project Steering Advisory Committee
Minutes
June 19, 2018
6:00 PM – 8:00 PM
Carling Room**

Members:

Vice Chair, Mike Ondrejicka
Peter Hrudka
Darlene McKaig
Mayor Maureen Cole Ex-Officio
Councillor Ted Oke
Robert Oud
Craig Ivatts

Regrets:

Chair, Dawn Rasenberg
Councillor Craig Hebert
Ron Mayer

Staff:

Dan Best, CAO
Scott Currie, Recording Secretary
Sean Dillon, YMCA

1. Call To Order

The Vice Chair called the meeting to order at 6:00 PM.

2. Agenda

Motion: 39-2018

Moved: Oke

Second: Cole

Disposition: Carried

That the Agenda for June 19, 2018 be approved, as presented.

3. Disclosure of Pecuniary Interest and the General Nature Thereof

4. Minutes

Motion: 40-2018
Moved: Hrudka
Second: McKaig
Disposition: Carried

That the minutes of June 12, 2018 be adopted as presented or amended.

5. Business Arising

Facility tour is tentatively scheduled for 10:00am Monday, July 23rd for Wingham, Goderich and Clinton.

6. Business to be Discussed

6.1 FAQ

6.2 RFP Update

7. Work Plan Review

- Committee will review the requirement for a Project Manager beginning in 2018.
- Fundraising feasibility study will be reviewed at the next meeting so that a recommendation can be made to Council at the July 16th meeting.

8. Committee Updates

9. Correspondence

10. Key Messages

- To assist in communications, Committee identified a series of frequently asked questions about the project and the answers
- The Committee received an RFP update from staff regarding the market feasibility study design planned by Leisure Plan International

11. Adjournment

Motion: 41-2018
Moved: Oke
Second: Cole
Disposition: Carried

That the Community Hub/Recreation Project Steering Advisory Committee hereby adjourn at 8:12 pm to meet again on July 4th at 6:00 pm or at the Call of the Chair.

Mike Ondrejicka, Chair

Scott Currie, Recording Secretary

DRAFT

Municipality of South Huron
Community Hub / Recreation Centre Project
Frequently Asked Questions

What is the purpose of the project and how did it come about?

- Improving and enhancing the quality of recreation facilities and community well-being are priorities identified in the Municipality's Corporate Strategic Plan, 2015-2019.
- South Huron's recreation facilities are at the end of their lifespan. The need to assess the municipality's recreational service offer and redevelop the Exeter facility were first identified in the Community Services Master Plan, 2009.
- The purpose of the project is to identify the scope and program for a new community hub/recreation centre.
- South Huron Council has committed up to \$7.5 million to the construction of a new community hub/recreation centre. It is expected that a minimum of \$5 million will be fundraised for this project. The combined \$12.5 million will be used to leverage funding from senior levels of governments (i.e., provincial and federal).

Who is working on this project?

- The Project Steering Committee (PSC) has been established to advise Council on the preparation and delivery of a new South Huron community hub/recreation centre.
- The Project Steering Committee is comprised of members of South Huron Council and community members from each municipal ward so that all stakeholder interests are represented in the project.

What are the benefits of this project?

- A new community hub/ recreation centre is an investment that will attract new residents and businesses to the municipality, which is necessary for the long-term sustainability of our communities.

What is the timeline?

- A detailed work plan is available that describes the four phases of the project:
 - Imagine the Possible:** December 2017 – May 2018
 - This stage of project will identify the scope of work, the professional services and the information required to inform Council.
 - Define the Possible:** June 2018 – May 2019
 - Feasibility studies will determine what recreational services our communities want and what is affordable. A facility will be programed according to the information collected from the residents of South Huron.
 - The Municipality has engaged the YMCA to advise how to gather information necessary to design and build a new community hub / recreation and Leisure Plan International to conduct market feasibility and fundraising feasibility studies.

Last updated: June 28, 2018

File location: M:\Clerk Dept\Council and By-Laws\C05 Committee Agendas and Minutes\Community Hub Recreation Centre Project Steering Committee

- In addition to ongoing public consultations, community focus groups will be organized to collect feedback.

Build the Possible: June 2019

- Once a final design has been developed and approved by South Huron Council, the construction period is estimated to take 18 months.

Celebrate the Possible: July 2021

- The proposed date of substantial project completion is July 1st 2021.

What will this project cost?

- South Huron Council has committed up to \$7.5 million towards building a new community hub / recreation centre. It is expected that a minimum of \$5 million will be fundraised for this project. This combined \$12.5 million will be used to leverage funding from senior levels of governments (i.e., provincial and federal).
- The intention is reduce capital costs by seeking government grants and community donations and to reduce annual operating expenses with the new, more energy efficient facility.

What is the role of the YMCA in this project?

- As part of an RFP process, the Municipality has engaged the community development services of the YMCA to advise the Project Steering Committee on how to gather information necessary to design and build a new community hub / recreation centre.

What is the role of Leisure Plan International?

- As part of an RFP process, the Municipality has engaged Leisure Plan International to conduct a market feasibility study to assess the recreation services that our residents want and a fundraising feasibility study to assess what our communities can afford.
- This information is necessary for Council to decide what the new community hub / recreation centre will look like.

Where can I go for more information about this project?

- Information about the Community Hub / Recreation Centre Project can be accessed online at southhuron.ca by clicking the *Imagine the Possible* logo.
- All meeting agendas and minutes are available on the Municipality's website southhuron.ca

MISSION/VISION/VALUES REVIEW

South Huron Community Vision

South Huron celebrates its mixed rural and urban lifestyle and protects growth within its friendly and safe municipality. Community is celebrated, diversity is promoted and a high quality of life for all ages exists. Prosperity is grounded in the small town feel, agricultural strengths, and the ability to offer an affordable place to call home.

South Huron Strategic Vision Goals

1. Establishing new or upgraded recreation facilities that are affordable and meet the needs of all ages
2. Promoting commercial and industrial development to attract quality employment opportunities and increase the non-residential tax-base
3. Maintaining affordable taxes and public services
4. Increasing visitors to the community to enjoy local commercial and entertainment amenities
5. Attracting new comers, youth, and young families and retaining them in the municipality
6. Capturing opportunities for new and affordable housing developments
7. Ensuring the condition of municipal infrastructure is maintained and planned for
8. Creating a healthy, beautiful, and vibrant downtown core

South Huron Principles

- **Respect**
 - A municipality that values people, diversity, and celebrates inclusiveness
- **Honesty**
 - A municipality where transparency and objective information are at the core of communications
- **Listening**
 - A municipality where Council is open-minded and listens to each other and the public
- **Integrity**

- A municipality where decisions are acted upon in earnest and with conviction
- **Fiscal Responsibility**
 - A municipality where municipal budgeting is thoughtful and spending is prudent
- **Cooperation**
 - A municipality where we work together towards common goals with all vested stakeholders

South Huron Strategic Objectives

- Improved Recreation and Community Wellbeing
- Administrative Efficiency and Fiscal Responsibility
- Increased Communications and Municipal Leadership
- Transparent, Accountable, and Collaborative Governance
- Dedicated Economic Development Effort

Draft Mission/Vision/Values for the Project Steering Committee

Committee Mission

Within the framework of the Municipality of South Huron's Community Vision the Vision Statement for the Project Steering Committee is as follows:

To ensure that the overall interests of our South Huron Community is represented in the planning, development and implementation of the Community Hub/Recreation Centre through engagement, sustainable design and fiscal responsibility.

Committee Vision

South Huron celebrates a Green Community Hub/Recreation Facility that is reflective of the dynamics of our Community and Promotes a high quality of life within the pillars of recreation, health and well-being; sustainability and accessibility for all.

- **Respect**
 - A Committee that values people, diversity, and celebrates inclusiveness for all south Huron residents
- **Community Based**
 - A Committee where actions/recommendations are made with the interests of the overall Community of South Huron are considered
- **Sustainable**
 - Planning, design and implementation is undertaken to be reflective of best practices for green energy
- **Fiscal Responsibility**
 - Actions/Recommendations are thoughtful, made by balancing Community need with an eye towards long-term viability.
- **Collaborative**
 - A Committee where we work together towards common goals for the greater good of the Community