



**Corporation of the Municipality of South Huron
Community Hub/Recreation Project Steering Advisory Committee
Minutes
March, 27 2018
6:00 PM – 8:00 PM
Carling Room**

Members:

Chair, Dawn Rasenberg
Councillor Ted Oke
Mayor Maureen Cole Ex-Officio
Peter Hrudka
Ron Mayer
Robert Oud
Craig Ivatts

Regrets:

Vice Chair, Mike Ondrejicka
Councillor Craig Hebert
Brandon Babbage

Staff:

Dan Best, CAO
Megan Goss, Recording Secretary

1. Call To Order

The Chair called the meeting to order at: 6:04 PM.

2. Agenda

Motion: 15-2018

Moved: Ivatts

Second: Oud

Disposition: Carried

That the Agenda for March 27, 2018 be approved, as amended to include correspondence from the Exeter Senior Pickle Ball Club, relabel 5.1.1. as Recreation Projects Status Update, 5.1.1.2 as Exeter and District Pool, 5.1.1.3 as Port Blake and 5.1.1.4 as Timelines.

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None

4. Minutes

Motion: 16-2018
Moved: Cole
Second: Oke
Disposition: Carried

That the minutes of March 13, 2018 be adopted as presented.

5. Business to be Discussed:

5.1 YMCA Data Review Results – Preliminary Gap Analysis

Deferred to the next meeting.

5.1.1 Recreational Projects Status Update

5.1.1.1 Exeter and District Pool

CAO Memo was received for information.

5.1.1.2 Port-Blake Repatriation

Informed the committee of the Port Blake repatriation project and the timeline.

5.1.2 Municipally Owned Properties

Reviewed municipally owned properties with approximant size and current use. Noting that both the Dashwood Hall and the Kirkton-Woodham Hall as jointly owned properties. Kirkton-Woodham Hall needs to be added to the municipally owned properties presentation.

No sites have been selected at this time for a new facility. Additionally no programs or amenities have been confirmed for a new facility.

5.1.3 Committee Member Resignation and Next Steps

A report goes will be going to the next Council meeting to advise Council of the resignation and should they endorse it, a new posting and recruitment will ensue.

5.1.4 Precedence

5.1.4.1 Establish and Confirm Site Visits

Some locations the committee wishes to tour include: Clinton, Dorchester and St. Mary's. The CAO and Chair will refine a list in consultation with the YMCA for site visits.

CAO will connect with YMCA for a template to develop a checklist to gather consistent information during site visits. Committee to think ahead of the next meeting about questions for the checklist.

At any given time anyone can go into a public facility and take a look. The committee will still have scheduled visits. Add a

standing agenda item for committee member updates. The Chair will track all of the items that the committee liked and disliked from different site. Site visits will include built buildings, operational and programming.

5.1.5 Schedule of Timelines

- Gap Analysis- April 10th
- 4-6 weeks for a Terms of Reference to be developed and an RFP
- RFP is distributed for comment to Council
- RFP is Released
- RFP is Closed
- Committee reviews and recommends to Council which consultant should be engaged.
- 3-4 months for the feasibility study to be completed
- 3-4 months for the financial feasibility study to be completed
- CAO and Chair to review and draft a project schedule
- Tendering in Dec. 2019 and building in early 2020 spring

6. Correspondence:

6.1 Letter from Exeter Senior Pickle Ball Club to be received for information.

7. Adjournment

Motion: 17-2018

Moved: Ivatts

Second: Hrudka

Disposition: Carried

That the Community Hub/Recreation Project Steering Advisory Committee hereby adjourn at 8:10 pm to meet again on April 10th at 6:00 pm or at the Call of the Chair.



Dawn Rasenberg, Chair

Megan Goss, Recording Secretary

