



**Corporation of the Municipality of South Huron
Community Hub/Recreation Project Steering Advisory Committee
Minutes
September 11, 2018
7:00 PM – 9:00 PM
Carling Room**

Present:

Chair, Dawn Rasenberg
Vice Chair, Mike Ondrejicka
Councillor Craig Hebert
Councillor Ted Oke
Ron Mayer
Darlene McKaig
Peter Hrudka

Staff:

Dan Best, CAO
Scott Currie, Recording Secretary
Sean Dillon, YMCA

Regrets:

Craig Ivatts
Mayor Maureen Cole, Ex-Officio
Robert Oud

1. Call To Order - 7:03 PM

The chair called the meeting to order at 7:03 PM.

2. Agenda

Motion: 54-2018

Moved: McKaig

Second: Oke

Disposition: Carried

That the Agenda for September 11, 2018 be approved, as presented.

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None

4. Minutes

Motion: 55-2018

Moved: Hrudka

Second: Oke

Disposition: Carried

That the minutes of August 14, 2018 be adopted as presented.

5. Business Arising

6. Business to be Discussed

6.1 LeisurePlan International: review report timeline

- A final report with an executive summary is expected the first week of October; a presentation/workshop with LeisurePlan explaining the project and results to the Committee will follow in the weeks after receiving the report.

6.2 Focus Group: status briefing

- The Committee received a report from YMCA regarding the Focus Group work plan.
- Two Focus Groups for seniors were held at the end of August - August 27th in Exeter & August 30th in Grand Bend.
- In total, approximately 70 people attended these workshops.
- The next series of Focus Groups will be by invite only and target fitness, recreation and arts & culture user groups. They will take place in October through to early November.

6.3 Health and Wellness Forum presentation

- The Project Steering Committee will deliver a community update presentation at this event.

6.4 Fundraising Feasibility RFP update

- Following the work plan, the Municipality will send out the RFP within the week so the Committee can report to Council in early November with a recommendation.

7. Work Plan Review

Some minor revisions are forthcoming; an updated copy will be circulated to the Committee with the next meeting agenda.

8. Committee Updates

9. Correspondence

10. Key Messages

- The committee is anticipating the delivery of the LeisurePlan Market Study final report in early October and will share it with the public when it is received.
- Over the next two months, the committee will conduct Focus Group discussions with user groups as one of many methods to collect information from the public for this research project.

11. Adjournment

Motion: 56-2018

Moved: Ondrejicka

Second: Mayer

Disposition: Carried

That the Community Hub/Recreation Project Steering Advisory Committee hereby adjourn at 8:45 PM to meet again on September 25, 2018 at 7:00 pm or at the Call of the Chair.

Dawn Rasenberg, Chair

Scott Currie, Recording Secretary