



**Corporation of the Municipality of South Huron  
Community Hub / Recreation Project Steering Advisory Committee  
Meeting Minutes  
November 27<sup>th</sup>, 2018  
7:00 PM – 9:00 PM  
Carling Room**

**Present:**

Chair, Dawn Rasenberg  
Councillor Ted Oke  
Ron Mayer  
Craig Ivatts  
Peter Hrudka  
Mayor Maureen Cole, Ex-Officio

**Staff:**

Scott Currie, Recording Secretary  
Sean Dillon, YMCA

**Regrets:**

Vice Chair, Mike Ondrejicka  
Robert Oud  
Councillor Craig Hebert

**1. Call To Order**

The Chair called the meeting to order at 7:01 PM.

**2. Agenda**

**Motion:** 68-2018  
**Moved:** Ivatts  
**Second:** Mayer  
**Disposition:** Carried

**That the Agenda for November 27<sup>th</sup>, 2018 be approved, as presented.**

**3. Disclosure of Pecuniary Interest and the General Nature Thereof**

**4. Minutes**

**Motion:** 69-2018  
**Moved:** Ivatts  
**Second:** Mayer  
**Disposition:** Carried

**That the minutes of November 13<sup>th</sup>, 2018 be adopted as presented.**

## **5. Business Arising**

### **5.1 Webpage analytics reports**

The Project Steering Committee's webpage is the online repository of information about the project. Municipal staff devote effort to keep the page up-to-date so that the public has all of the information received and discussed by the Committee.

The webpage analytics reports show that the Project Steering Committee's page is being viewed by the public, with a significant number of return users. Webpage usage peaks coincide with social media posts notifying the public about new content or developments regarding the Committee's work.

## **6. Business to be Discussed**

### **6.1 The Committee will interview three candidate firms regarding the Fundraising Feasibility RFP**

- **The Goldie Company**  
98 Hammersmith Avenue  
Main Floor  
Toronto, ON  
M4E 2W4
  - **Inspire Inc.**  
15 Robin Road  
Guelph, Ontario  
N1L 1A7
  - **Campaign Coaches**  
580 Sugarbush Drive  
Waterloo, ON  
N2K 1Z8
- Following the presentations, the Chair asked for feedback from each Committee member. The Chair will reconvene the RFP Selection Subcommittee to review the quoted proposal prices and make a recommendation on the preferred firm. A report with the recommendation will be submitted to Council for the meeting on December 17<sup>th</sup>, 2018.

## **7. Work Plan Review**

None.

## **8. Committee Updates**

None.

## **9. Correspondence**

None.

## **10. Key Messages**

- The Project Steering Committee received presentations from three candidate firms regarding the fundraising feasibility study Request for Proposals.
- The Committee is continuing its mission to gather information that explores the feasibility of developing a new community hub / recreation centre.
- No decisions on the proposed new facility have been made. All information gathered by the Committee will be presented to South Huron Council for decision.

## **11. Adjournment**

**Motion:** 70-2018

**Moved:** Hrudka

**Second:** Ivatts

**Disposition:** Carried

**That the Community Hub/Recreation Project Steering Advisory Committee hereby adjourn at 9:04 PM to meet again at the Call of the Chair.**