



**Corporation of the Municipality of South Huron
Community Hub / Recreation Project Steering Advisory Committee
Minutes
January 8th, 2019
7:00 PM – 9:00 PM
Carling Room**

Present:

Chair, Dawn Rasenberg
Councillor Ted Oke
Craig Ivatts
Peter Hrudka
Mayor George Finch, Ex-Officio
Vice Chair, Mike Ondrejicka
Robert Oud

Staff:

Scott Currie, Recording Secretary
Dan Best, CAO

Regrets:

Ron Mayer

1. Call To Order

The Chair called the meeting to order at 7:02 PM.

2. Agenda

Motion: 1-2019

Moved: Ivatts

Second: Ondrejicka

Disposition: Carried

That the Agenda for January 8th, 2018 be approved, as amended.

3. Disclosure of Pecuniary Interest and the General Nature Thereof

None.

4. Minutes

Motion: 2-2019

Moved: Oke

Second: Hrudka

Disposition: Carried

That the minutes of November 27th, 2018 be adopted as presented.

5. Business Arising

5.1 Fundraising Feasibility Study Work Planning

5.1.1 Review proposal and feasibility study process

Overall, there are three stages to the fundraising process:

- A. Study – 3 months
- B. Readiness – 4 months
- C. Campaign – 1 year

The study has two parts:

- A. Project Description: 1-2 page document that explains the project, how we got here, the outcome (an executive summary of the overall project)
- B. Interview List: brainstorm 60-75 names

Motion: 3-2019

Moved: Oud

Second: Ondrejicka

Disposition: Carried

That the committee endorses the results of the October 2018 LeisurePlan International Study identifying an indoor pool, indoor walking track, a fitness conditioning centre, a facility to support group exercises classes, as well as a single ice pad as the core elements of the project description required for the Fundraising Feasibility Study.

And furthermore, that the community recreation facility – excluding the arena – be membership based, and that this adjusted model be incorporated into the fundraising feasibility study to be tested by Campaign Coaches.

5.1.2 Gather background information for project description

Campaign Coaches and staff will develop a draft and circulate to the committee for input. Target circulation date January 16th.

5.1.3 Confirm amount to be tested in study

Information will be included in the materials circulated to the committee for input.

5.1.4 Interview List Development discussion

A subcommittee will be set up consisting of members Hrudka, Ondrejicka, Ivatts and Chair Rasenberg to develop an interview list of individuals and organizations that could be approached.

A minimum giving unit threshold will be set at \$25k over five years.

6. Business to be Discussed

6.1 YMCA Fall 2018 Focus Group Report – *deferred to next meeting*

6.2 Public member recruitment

Motion: 4-2019

Moved: Oud

Second: Hrudka

Disposition: Carried

That Craig Hebert be invited to return to the committee as a member of the public.

7. Work Plan Review

8. Committee Updates

None.

9. Correspondence

None.

10. Key Messages

- For the purpose of carrying out the fundraising feasibility study, the Committee made a recommendation to Council endorsing a project description that includes core elements of a new facility.
- These core elements are based on the findings of the LeisurePlan International Study and include an indoor pool, indoor walking track, a fitness conditioning centre, a facility

to support group exercises classes, as well as a single ice pad with the potential to expand to a second pad.

- The Committee is continuing its mission to gather information that explores the feasibility of developing a new community hub / recreation centre.
- No decisions on the proposed new facility have been made. All information gathered by the Committee will be presented to South Huron Council for decision.

11. Adjournment

Motion: 4-2019

Moved: Oud

Second: Oke

Disposition: Carried

That the Community Hub/Recreation Project Steering Advisory Committee hereby adjourn at 9:02 PM to meet again on January 22nd, 2019 at 7:00 PM or at the Call of the Chair.