



## Corporation of the Municipality of South Huron

### South Huron Communities in Bloom Committee

#### Minutes

Wednesday April 3<sup>rd</sup>, 2019 6:30 – 8:00 PM  
Verity Room, Town Hall

#### Members Present:

Cathy Seip  
Dorothy Henderson (Vice Chair)  
Councillor Aaron Neeb  
George Wilson  
Debbie Mountenay (Chair)  
Glen Nicholson

#### Staff Present:

Scott Currie

1. Meeting Called to Order

- Chair called the meeting to order 6:30 PM

2. Agenda

**Motion:** 06-2019

**Mover:** Seip

**Seconder:** Wilson

**Disposition:** Carried

**That the agenda for April 3<sup>rd</sup> be adopted as presented**

3. Disclosure of Pecuniary Interest and the General Nature Thereof

- None.

4. Approval of Minutes

- 4.1 Minutes of the South Huron Communities in Bloom Committee Meeting of November 14, 2018.

**Motion:** 07-2019  
**Mover:** Neeb  
**Second:** Henderson  
**Disposition:** Carried

**That South Huron Communities in Bloom Committee adopts the minutes of November 14, 2018 as presented.**

4.2 Minutes of the South Huron Communities in Bloom Committee Meeting of March 6, 2019.

**Motion:** 08-2019  
**Mover:** Seip  
**Second:** Henderson  
**Disposition:** Carried

**That South Huron Communities in Bloom Committee adopts the minutes of March 6, 2019 as presented.**

5. Discussion

5.1 Staff Update

- South Huron Communities in Bloom has been registered in the 2019 Communities in Bloom “Circle of Excellence”. This is a non-competitive category for past winners.
- The 2019 Tree Sale is April 27<sup>th</sup>, from 9:00AM – Noon, at the Usborne Roads Shed
- Staff circulated the following items for information:
  - The Committee’s Terms of Reference
  - The 2018 CiB evaluation
  - Municipality of South Huron Tree Policy
- As requested by the Committee, staff presented the concept of developing a Memorandum of Understanding (MOU) with the Municipality.

5.2 Work Plan

- A draft work plan was presented and discussed

- This work plan identifying priority projects will be updated at each meeting
- Individual project plans will be stored on a Google Drive created and shared by Chair Moutenay
- Goal is to have a work plan within 6 months

**Motion:** 09-2019

**Mover:** Neeb

**Secunder:** Nicholson

**Disposition:** Carried

**The Committee authorizes member Henderson to spend up to \$75 for prizes and seeds for the Giant Pumpkin Contest.**

5.3 Community Garden

5.4 Social Media

- The Committee has a Facebook page called South Huron Communities in Bloom

6. Communications

- The Committee would like to invite Bev Prout to the next meeting to talk about the Barn Quilt project.

7. New Business

- None

8. Adjournment

**Motion:** 10-2019

**Mover:** Seip

**Secunder:** Henderson

**Disposition:** Carried

**That South Huron Communities in Bloom Committee hereby adjourns at 8:12 PM, to meet again on May 1<sup>st</sup> at 6:30 PM or at the call of Chair.**

## COMMUNITIES IN BLOOM

### DRAFT WORKPLAN 2019/20

Purpose: To prepare South Huron for its next evaluation

Last updated: April 3<sup>rd</sup>, 2019

Action	Lead	Timeline	Resources needed	Completion
Annual Tree Sale	Cathy Seip	April 27 <sup>th</sup> /19	<ul style="list-style-type: none"> <li>- will need a financial float for making change</li> <li>- access to the washrooms</li> <li>- couple of tables/chairs</li> </ul>	
Backyard Oasis Contest	<i>Deferred</i>			
Garden of the Week	<i>To be determined</i>			
Giant Pumpkin Contest	Dorothy Henderson			
New Brochure	Scott Currie			
Barn Quilt Trail Launch/Earth Day			<ul style="list-style-type: none"> <li>- SH CiB stickers to go on the Tim Horton's coupons</li> </ul>	
Speak with schools about their involvement	<i>Deferred</i>			
Tree Policy for Municipality	Aaron Neeb			
Three Sisters Garden	Debbie Mountenay		Working with Community	

			Garden Steering Group	
Enhance Welcome Signs to South Huron (add "5 bloom winner") or additional signage	<i>Remove</i>			
Review Evaluation Suggestions for Improvement with Municipal Staff	Debbie Mountenay/Scott Currie	Target completion is within 6 months		
Beautification of Kirkton Fair	Dorothy			