



## NSF International Strategic Registrations Audit Report

### **The Corporation Of The Municipality Of South Huron**

322 Main Street South P.O. Box 759

Exeter, Ontario N0M 1S6 CAN

**C0122376**

#### **Audit Type**

DWQMS System Audit

#### **Auditor**

Subhash Chander

#### **Standard**

Ontario's Drinking Water Quality Management Standard

(Exp Date: 31-OCT-2017)

#### **Recommendation**

Ontario's Drinking Water Quality Management Standard : DWQMS System Audit Complete No Change to Certificate



<b>Executive Summary</b>	
Ontario's Drinking Water Quality Management Standard	Strength is the experienced and diligent DWQMSR; regime of continuous improvements and infrastructure re-newal

<b>Opportunities</b>	
Ontario's Drinking Water Quality Management Standard	New employee / one other individual could be trained as an internal auditor. See the identified OFI's.

<b>Corrective Action Requests</b>	
There is NO Corrective Action Request in this audit.	

**Site Information**  
 The audit was based on a sampling of the company's management system.

**Industry Codes**  
 NACE:E 41

**Scope of Registration**  
**Ontario's Drinking Water Quality Management Standard** : South Huron Distribution System, 054-OA1, Entire Full Scope Accreditation



## Opportunities for Improvements

### Ontario's Drinking Water Quality Management Standard

Opportunity	Observations / Auditor Notes
Opportunities for Improvements (DWQMS)-02	<p><b>Location of OFI</b> 12. Communications;</p> <p><b>Discussed With</b> Don Giberson, DWQMSR; Shawn Young, ORO;</p> <p><b>Description</b> Could consider a flow chart of interaction with the Municipal Emergency planning group;</p>
Opportunities for Improvements (DWQMS)-03	<p><b>Location of OFI</b> 13. Essential Supplies and Services;</p> <p><b>Discussed With</b> Don Giberson, DWQMSR; Shawn Young, ORO;</p> <p><b>Description</b> Could ensure that the delivery person is qualified to contain spills.;</p>
Opportunities for Improvements (DWQMS)-04	<p><b>Location of OFI</b> 19. Internal Audit;</p> <p><b>Discussed With</b> Don Giberson, DWQMSR; Shawn Young, ORO;</p> <p><b>Description</b> Could classify findings- Compliant, non-compliant &amp; OFI's. Also SOP's could be flowcharted and process audit performed with that.;</p>
Opportunities for Improvements (DWQMS)-05	<p><b>Location of OFI</b> 21. Continual Improvement;</p> <p><b>Discussed With</b> Don Giberson, DWQMSR; Shawn Young, ORO;</p> <p><b>Description</b> Any changes/ all changes could be documented and a separate folder could be considered for continual Improvements.;</p>

## General Information

<b>Operating Authority: Legal Name &amp; Address</b>	<b>The Corporation of the Municipality of South Huron, 322 Main Street South, Exeter, Ont. N0M 1S6</b>
<b>Language Preference: Correspondence</b>	<b>English</b>
<b>Language Preference: Audit</b>	<b>English</b>
<b>Owner: Legal Name and Address</b>	<b>The Corporation of the Municipality of South Huron, 322 Main Street South, Exeter, Ont. N0M 1S6</b>
<b>Owner Language Preference: Correspondence</b>	<b>English</b>
<b>Owner Language Preference: Audit</b>	<b>English</b>
<b>Applicant Representative Information; Include Name, Title, Phone, Fax, Email &amp; Website</b>	<b>Mr. Don Giberson, DWQMSR; 519-235-0310 X 226 dgiberson@southhuron.ca</b>
<b>Accreditation Option</b>	<b>Full Scope - Entire DWQMS</b>
<b>Date of Previous Systems Audit:</b>	<b>Sept. 28, 2015</b>



Date of Previous On-Site Verification Audit:	Sept. 25-26, 2014
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**Processes**

Ontario's Drinking Water Quality Management Standard

Process Name	Observations / Auditor Notes
Processes or Activities (DWQMS)-01	<p><b>Describe whether the process is effective or not (effectiveness should be supported with specific data/records/results). Include strengths &amp; weaknesses of process:</b></p> <p>Process is effective with a firm commitment and direction by the Director of Environmental services.;</p>
Processes or Activities (DWQMS)-02	<p><b>Describe whether the process is effective or not (effectiveness should be supported with specific data/records/results). Include strengths &amp; weaknesses of process:</b></p> <p>Process is effective; Strong commitment by the Director of Environment, and ;</p>



<b>Summary of Findings</b>	
<b>Requirement</b>	<b>Finding</b>
1. Quality Management System	C
2. Quality Management System Policy	C
3. Commitment and Endorsement	C
4. Quality Management System Representative	C
5. Document and Record Control	C
6. Drinking-Water System	C
7. Risk Assessment	C
8. Risk Assessment Outcomes	C
9. Organizational Structure, Roles, Responsibilities, and Authorities	C
10. Competencies	C
11. Personnel Coverage	C
12. Communications	OFI
13. Essential Supplies and Services	OFI
14. Review and Provision of Infrastructure	C
15. Infrastructure Maintenance, Rehabilitation & Renewal	C
16. Sampling, Testing & Monitoring	C
17. Measurement & Recording Equipment, Calibration & Maintenance	C
18. Emergency Management	C
19. Internal Audits	OFI
20. Management Review	C
21. Continual Improvement	OFI
<b>Mj</b>	Major Non-Conformity. The auditor has determined one of the following: (a) a required element of the DWQMS has not been incorporated into a QMS; (b) a systemic problem with a QMS is evidenced by two or more minor conformities; or (c) a minor non-conformity identified in a corrective action request has not been remedied.
<b>Mn</b>	Minor Non-Conformity. In the opinion of the auditor, part of a required element of the DWQMS has not been incorporated satisfactorily into a QMS.
<b>OFI</b>	Opportunity for Improvement. Conforms to requirement, but there is opportunity for improvement.
<b>C</b>	Conforms to requirement.
	Not Applicable to this audit
*	Additional Comment added by auditor in the body of the report.



## Audit Summary Matrix



**Verification of CARs For Ontario's Drinking Water Quality Management Standard**

**Have you verified the effectiveness of all previous CARs? (List all new CAR's that you initiated in this report because you did not verify effective implementation of a previous CAR)**

N/A.

**Discuss your evaluation in detail.**

QMS is working as per the DWQM standard requirements..