

Registering for ePay Online

This is intended to show some of the screens that you will see when registering online to make payments.

Web address to reach the ePayment website for South Huron is:

<https://www.justinter.net/eBill/ebill.asp?c=1145545>

When you first get to the ePayment website you will see the following:

The screenshot shows the 'Sign In' page for the Municipality of South Huron, ON eCommerce. The page is divided into two main sections: 'New to Municipality of South Huron, ON eCommerce?' and 'Used Municipality of South Huron, ON eCommerce before?'. The 'New to...' section includes a 'Register' button (circled in red) and a 'Learn how to Register!' link. The 'Used...' section includes a 'Sign In' button and fields for 'User ID' and 'Password'. There are also links for 'Forgot your username?' and 'Forgot your password?'. At the bottom, there is a footer with 'Privacy Policy | Customer Service', '© Copyright 2020 CentralSquare Technologies', and 'Please send comments, suggestion or problems regarding the web site to the WebMaster'. A small note at the bottom center says 'A product of CentralSquare Technologies.'

If it is the first time using the system, you will need to click on the Register button to the left. From there you will need to complete the following information:

Registration: Enter Information

All of the fields are REQUIRED.

Create Your eCommerce User ID

Example: johnd71033 (Don't use your email address)

Your First Name and Last Name

OR

Your Business Name

Important: To complete registration, enter a valid email address that you can check immediately.

Email address

Re-enter email address

Password (must be at least 6 characters long)

Re-enter password

Security Question

-- Choose a secret question! --



Your Answer

You will be asked for the answer to your security question if you forget your password.

Continue ->

After entering your information you will get a confirmation email that will have to be used within 24 hours or you will need to restart your registration (username will be erased so you can try again to use the same username as before if it isn't complete in the 24 hours).

Once the registration process is completed, you will see the following after you are logged in. You will then need to select the payment type you want to make.

Municipality of South Huron, ON

Make a Payment

Select the type of document that you want to pay for. Then enter its identifying number and the amount of the payment. Click **Make Payment** to continue on to the payment page. All fields marked with an asterisk (*) are required.

Pay My Building Permit

Pay My Cemetery Contract

Pay My Invoice

Pay My Marriage License

Pay My Parking Ticket

Pay My Property Tax Bill

Pay My Utility Bill

Payment List

Calculate Fee

Update Profile

Log Out

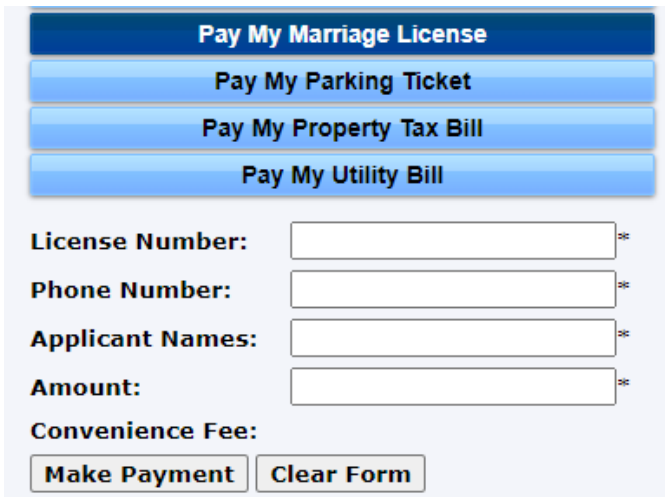
To ensure that all our emails get to your Inbox, add us to your whitelist.

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For “Pay My Marriage Licence” the screen will look like the following:



The screenshot shows a web interface with a dark blue header bar containing the text "Pay My Marriage License". Below the header are four light blue buttons stacked vertically, labeled "Pay My Parking Ticket", "Pay My Property Tax Bill", and "Pay My Utility Bill". The "Pay My Marriage License" button is the top one and is highlighted. Below the buttons are four input fields, each with a label and a small "x" icon on the right: "License Number:", "Phone Number:", "Applicant Names:", and "Amount:". Below the input fields is a label "Convenience Fee:" followed by two buttons: "Make Payment" and "Clear Form".

You will need to enter in the *licence number*, *phone number*, *applicant names* and the *dollar amount of payment* to be made.