

Huron OPP Detachment Board

Monday, December 15, 2025, 9:00 a.m.

Huron OPP Detachment Office

325 Albert Street, Clinton, ON, N0M 1L0

Accessibility of Documents:

Documents are available in alternate formats upon request. If you require an accessible format or communication support, please contact the Clerk's Department at 519-235 -0310 or by email at clerk@southhuron.ca to discuss how best we can meet your needs.

Pages

1. Call to Order

2. Approval of Agenda

Recommendation:

That Huron OPP Detachment Board approves the Agenda, as presented.

3. Disclosure of Pecuniary Interests and the General Nature thereof

4. Approval of Past Minutes

1

Recommendation:

That Huron OPP Detachment Board adopts the minutes of September 29, 2025, as printed and circulated.

5. Presentations/Delegations

5.1 Detachment Recognition: Inspector Brown, PC Patterson, D/Cst. Glavin

Recommendation:

That Huron OPP Detachment Board receives the Detachment recognition presentation.

5.2 Board Education: D/Sgt. Adam Seltzer, Huron OPP Crime Unit

Recommendation:

That Huron OPP Detachment Board receives the educational session, as presented by D/Sgt. Adam Seltzer, Huron OPP Crime Unit.

6. Business from Previous Meetings

6.1 2026 Draft Huron OPP Detachment Board Budget

7

6.2 SpeedSpy's in Huron County

6.3 Vulnerable Sector Check Processing Times Update

7. Report

7.1 Inspector's Report

8

Recommendation:

That Huron OPP Detachment Board receives the Inspector's Report, as presented.

7.2 Financial Report

29

Recommendation:

That Huron OPP Detachment Board receives the Financial Report titled Board Financial Actuals – January 1 to November 30, 2025, as presented.

8. New Business

8.1 2026 Proposed Board Meeting Schedule

The following meeting dates have been proposed for the Board:

- January 19, 2026
- March 23, 2026
- May 25, 2026
- July 20, 2026
- September 21, 2026
- November 16, 2026

Meetings will be held at the Huron OPP Detachment (Clinton) beginning 9:00 a.m.

Recommendation:

That Huron OPP Detachment Board approves the following dates for the 2026 Board Meeting Schedule:

8.2 Detachment Commander Performance Evaluation Process Discussion 31

Under sections 68 to 70 of the Community Safety and Policing Act, 2019, Boards shall monitor service performance, participate in setting detachment objectives, and provide advice to the Commissioner through the Regional Superintendent.

Recommendation:

That Huron OPP Detachment Board proceed with the Detachment Commander Performance Review process for 2025, as described; and

That all Board members complete a Board Member Feedback Worksheet, and submit to the Chair and Vice-Chair for consideration in preparing the Detachment Commander Performance Evaluation, by January 2, 2026, and

That the Chair and Vice-Chair bring back a draft Detachment Commander Performance Evaluation for review and approval at the next scheduled Huron OPP Detachment Board meeting.

9. Correspondence

9.1 OAPSB Zone 5 Approved Minutes - May 27, 2025 34

9.2 Inspector General Memo #7: Release of the Inspectorate of Policing's Risk Based Compliance and Enforcement Framework 40

10. Closed Session

11. Next Meeting

12. Adjournment

Recommendation:

That Huron OPP Detachment Board hereby adjourns at [insert time], to meet again on [insert date] at [insert time] or at the Call of the Chair.

Huron OPP Detachment Board

Minutes

Monday, September 29, 2025, 9:00 a.m.

Huron OPP Detachment Office

325 Albert Street, Clinton, ON, N0M 1L0

Members Present: Jim Dietrich, Chair - Elected Official - South Huron
Marg Anderson, Vice-Chair - Elected Official – Central Huron
Greg Lamport, Member - Elected Official - Bluewater
Trevor Bazinet, Member - Elected Official - Goderich
John Steffler, Member - Elected Official - Huron East
Dave Frayne, Member - Provincial Appointee
Jasmine Clark, Member - Community Representative
Jared Petteplace, Member - Provincial Appointee

Member Regrets: Anita van Hittersum, Member - Elected Official - North Huron
Jennette Walker, Member - Community Representative

Others Present Stacey Jeffery, Administrator/Recording Secretary
Inspector Laura Lee Brown, Huron OPP
D/Sgt. David Lewis, OPP Huron-Perth Community Street Crime Unit
Hank Zehr, Police Services Advisor, Inspectorate of Policing (SOLGEN)

1. Call to Order

Chair Dietrich called the meeting to order at 9:00 a.m.

2. Approval of Agenda

Addition of:

- Item 5.2 Introduction to Hank Zehr, Police Services Advisor, Inspectorate of Policing, SOLGEN; and
- Item 8.3 Hosting OAPSB Zone 5.

Motion: 28-2025

Moved: DFrayne

Seconded: MAnderson

That Huron OPP Detachment Board approves the Agenda, as amended.

Disposition: Carried

3. Disclosure of Pecuniary Interests and the General Nature thereof

None noted.

4. Approval of Past Minutes

Correction of Inspector Brown's name under 7.1, Traffic Statistics.

It was noted that information related to speed spy devices within Huron County and policy regarding Huron OPP Detachment Board issued apparel to be brought to the December meeting.

Motion: 29-2025

Moved: JSteffler

Seconded: MAnderson

That Huron OPP Detachment Board adopts the minutes of June 23, 2025, as amended.

Disposition: Carried

5. Presentations/Delegations

5.1 Introduction to D/Sgt. David Lewis, OPP Huron-Perth Community Street Crime Unit

Motion: 30-2025

Moved: DFrayne

Seconded: JPetteplace

That Huron OPP Detachment Board receives the educational session, as presented by D/Sgt. David Lewis and Inspector Brown.

Disposition: Carried

D/Sgt. David Lewis left the meeting at 9:26 a.m.

5.2 Introduction to Hank Zehr, Police Services Advisor, Inspectorate of Policing (SOLGEN)

Motion: 31-2025

Moved: DFrayne

Seconded: JPetteplace

That Huron OPP Detachment Board receives the verbal introduction from Hank Zehr, Police Services Advisor, Inspectorate of Policing (SOLGEN).

Disposition: Carried

6. Business from Previous Meetings

7. Report

7.1 Inspector's Report

Discussion regarding municipal specific concerns on roadways and activity within communities. Community members encouraged to report to the Huron OPP so information is documented, and appropriate action can be taken.

Discussions occurred regarding drug and alcohol impairment and noted a difference between charges, despite showing the charges combined as Impairment under traffic related charges. It was also noted that mandatory impairment screening for commercial motor vehicle stops is occurring.

Members were informed that all lower-tier municipalities will be receiving correspondence from the Ministry regarding the 2026 billing model.

It was noted that Provincial Offenses Act tickets showing 3 for 2025 within the bar graph were not reflected in the Youth Charges by disposition type breakdown.

Interested board members (up to maximum of 4) were advised of the opportunity for them to attend the training exercise in Central Huron on October 6th.

Members requested that additional statistics directly related to the educational sessions would be beneficial for future meetings.

Motion: 32-2025

Moved: GLamport

Seconded: JSteffler

That Huron OPP Detachment Board receives the Inspector's Report, as presented.

Disposition: Carried

7.1.1 Intimate Partner Violence Training

7.2 Financial Report

Motion: 33-2025

Moved: GLamport

Seconded: JSteffler

That Huron OPP Detachment Board receives the Financial Report titled Board Financial Actuals – January 1 to August 31, 2025, as presented.

Disposition: Carried

8. New Business

8.1 Preliminary 2026 Budget Discussions

The following items were identified to bring back to the December meeting for 2026 budget discussions:

- Recognition efforts for Huron OPP;
- Awareness/outreach items;
- OAPSB Conference fees for Inspector; and
- Increase to allow for 6 Board meetings per year.

At this time, it is unknown if there will be mandatory trainings for members of the Board that will be required to be completed in 2026.

8.2 Vulnerable Sector Check Processing Times

With the current backlog, OPP has brought in more resources to assist in processing submission. Inspector Brown to bring an update on vulnerable sector check processing to the December meeting.

8.3 Hosting Zone 5 Meeting

Motion: 34-2025

Moved: MAnderson

Seconded: JClark

That Huron OPP Detachment Board submit to OAPSB Zone 5 their interest in hosting a Zone 5 meeting in Central Huron in 2026.

Disposition: Carried

9. Correspondence

- 9.1 CSWB for Huron Oversight Committee - Invitation to Join as a Voting Member (July 28, 2025)

Motion: 35-2025

Moved: GLamport

Seconded: JSteffler

That Huron OPP Detachment Board authorize Chair Dietrich to participate as a voting member of the Community Safety and Well-Being Oversight Committee.

Disposition: Carried

- 9.2 Municipality of Central Huron - Letter of Support - Grey Bruce OPP Detachment Board's Appeal

Motion: 36-2025

Moved: TBazinet

Seconded: GLamport

**That Huron OPP Detachment Board supports the Municipality of Central Huron's July 25, 2025 correspondence regarding Review and Reform of Provincial Offences System; and
That this supporting resolution and originating documentation be circulated to the Attorney General of Ontario, Solicitor General, all participating municipalities within the Detachment Board area, all Municipal Councils, as well as to the Member of Parliament (MP) and Member of Provincial Parliament (MPP) for Huron County.**

Disposition: Carried

- 9.3 Inspector General Memo #6: Release of the Inspector General of Policing 2024 Annual Report

Motion: 37-2025

Moved: DFrayne

Seconded: MAnderson

That Huron OPP Detachment Board receives correspondence items, as included under Correspondence.

Disposition: Carried

10. Closed Session

11. Next Meeting

December 15, 2025

12. Adjournment

Motion: 38-2025

Moved: JSteffler

Seconded: JClark

That Huron OPP Detachment Board hereby adjourns at 11:42 a.m., to meet again on December 15, 2025 at 9:00 a.m., or at the Call of the Chair.

Disposition: Carried

Jim Dietrich, Chair

Stacey Jeffery, Recording Secretary

Huron OPP Detachment Board
Draft 2026 Budget

	2026 Estimate	Notes of Breakdown
Training	\$1,460.00	Includes: 4 hours at training rate \$36.50 (as per remuneration policy) for 10 members
Meetings Increase: from 5 to 6 meetings per year	\$25,719.89	Stipend time, mileage and parking (where required) for: - HOPPBD Board meetings (6 meetings) (addition of one meeting= \$2,240.61) - OAPSB Zone 5 meetings (members to attend 1 in person and 1 virtual; Chair to attend all meetings) - OAPSB Conference (all members to attend 3 days).
OAPSB Conference	\$13,500.00	Conference fees and accommodations only for members
Memberships (Annual)	\$6,758.11	OAPSB (\$6,508.11) and Zone 5 Memberships (\$250)
Insurance	\$4,000.00	Estimate based on 2025
Estimated Annual Cost (Before Additions)	\$51,438.00	
Addition: General Supplies	\$1,200.00	Huron OPP recognition and awareness, outreach items and general supplies
Estimated Annual Cost (After Additions)	\$52,638.00	
Contingency (3%)	\$1,579.14	Includes: additional member training if vacancy; misc. supplies etc.
Sub-total	\$54,217.14	
Administration (10% of the approved budget)	\$5,421.71	Includes: staff time for pre and post meeting tasks, attendance, mileage, etc.
Total Budget Estimate for 2026	\$59,638.85	



HURON OPP DETACHMENT BOARD
DETACHMENT DE LA OPP HURON
CONSEIL

HURON COUNTY OPP DETACHMENT
DÉTACHMENT DE LA OPP HURON

September 29, 2025
Detachment Commander
Insp. Laura Lee BROWN

OPP Huron Detachment Board Report
01 Sept 2025 – 30 Nov 2025

Contents

Huron Traffic Statistics..... 3

Huron Crime Statistics 4

Billing Summary10

Noteworthy Media Releases.....11

Detachment Updates17

Detachment Highlights..... **Error! Bookmark not defined.**

Upcoming Events.....21

Huron Traffic Statistics

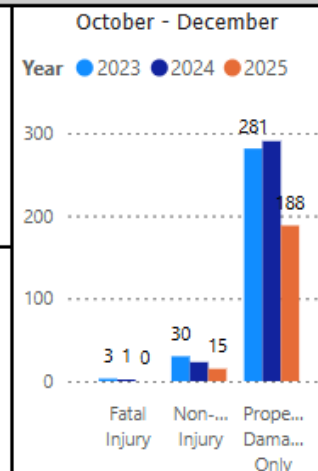


OPP Detachment Board Report Collision Reporting System October - December 2025

Motor Vehicle Collisions by Type

October - December						
Year	2023		2024		2025	
CollisionType	Incidents	% Change	Incidents	% Change	Incidents	% Change
Fatal Injury	3	200.0%	1	-66.7%	0	-100.0%
Non-Fatal Injury	30	-3.2%	23	-23.3%	15	-34.8%
Property Damage Only	281	-10.5%	290	3.2%	188	-35.2%
Total	314	-9.2%	314	0.0%	203	-35.4%

YTD						
Year	2023		2024		2025	
CollisionType	Incidents	% Change	Incidents	% Change	Incidents	% Change
Fatal Injury	4	-50.0%	5	25.0%	6	20.0%
Non-Fatal Injury	99	-27.7%	117	18.2%	76	-35.0%
Property Damage Only	853	-6.7%	920	7.9%	768	-16.5%
Total	956	-9.7%	1042	9.0%	850	-18.4%



Traffic Related Charges

October - December						
Year	2023		2024		2025	
ChargeCategory2	Offence Count	% Change	Offence Count	% Change	Offence Count	% Change
Speeding	944	31.1%	570	-39.6%	531	-6.8%
Seatbelt	55	96.4%	28	-49.1%	39	39.3%
Impaired	49	104.2%	33	-32.7%	32	-3.0%
Distracted	14	-12.5%	11	-21.4%	11	0.0%

Huron Crime Statistics



OPP Detachment Board Report Records Management System October - December 2025

Violent Crime						
October-December						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Homicides	0	--	0	--	0	--
Other Offences Causing Death	0	--	0	--	0	--
Attempted Murder	1	--	0	-100.0%	0	--
Sexual Offences	17	-19.0%	24	41.2%	12	-50.0%
Assaults/Firearm Related Offences	76	18.8%	56	-26.3%	53	-5.4%
Offences Resulting in the Deprivation of Freedom	1	0.0%	1	0.0%	0	-100.0%
Robbery	3	--	2	-33.3%	0	-100.0%
Other Offences Involving Violence or the Threat of Violence	63	46.5%	44	-30.2%	30	-31.8%
Offences in Relation to Sexual Services	0	--	0	--	0	--
Total	161	24.8%	127	-21.1%	95	-25.2%



**OPP Detachment Board Report
Records Management System
October - December 2025**

Overdose Occurrences							
October - December				YTD			
Fatal	2023	2024	2025	Fatal	2023	2024	2025
<input type="checkbox"/> Fatal	1	0	0	<input type="checkbox"/> Fatal	12	1	3
non-opioid overdose	1	0	0	non-opioid overdose	4	1	2
opioid overdose	0	0	0	opioid overdose	8	0	1
<input type="checkbox"/> non-Fatal	3	0	1	<input type="checkbox"/> non-Fatal	12	5	5
non-opioid overdose	1	0	0	non-opioid overdose	1	0	1
opioid overdose	2	0	1	opioid overdose	11	5	4
Total	4	0	1	Total	24	6	8

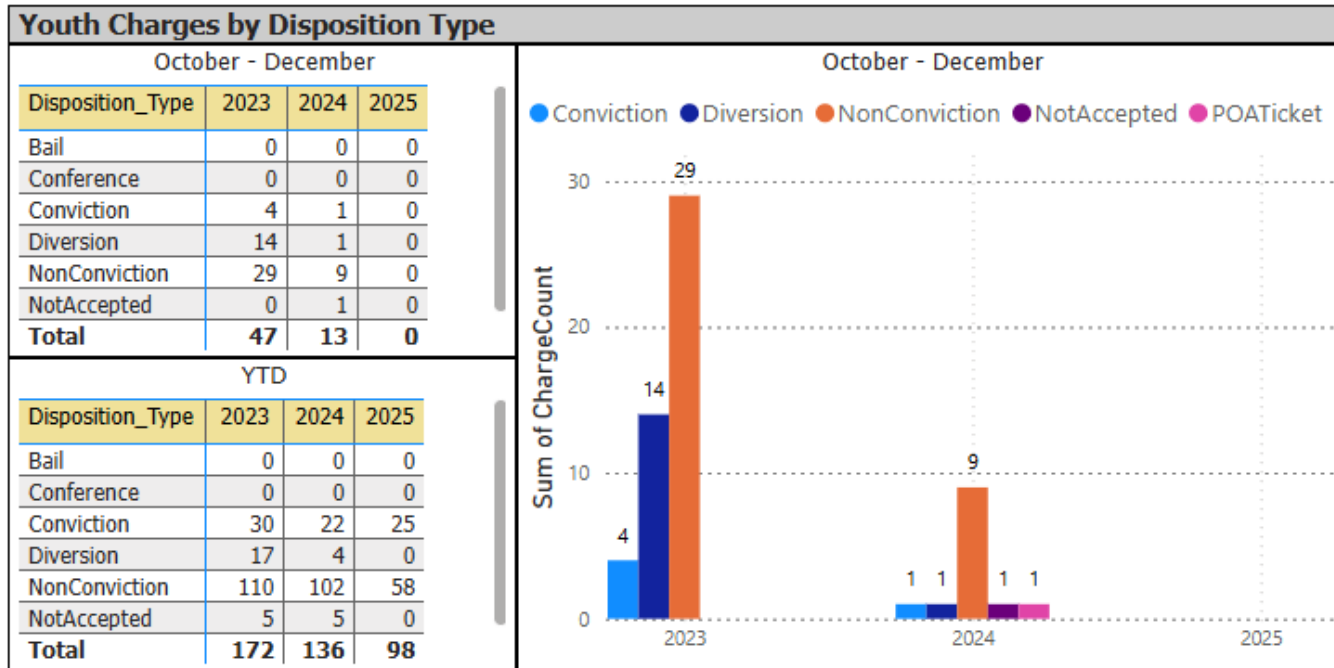


**OPP Detachment Board Report
Records Management System
October - December 2025**

Drug Crime						
October - December						
Year	2023		2024		2025	
ViolationGrp	Actual	% Change	Actual	% Change	Actual	% Change
Possession	10	0.0%	4	-60.0%	5	25.0%
Trafficking	2	-66.7%	3	50.0%	3	0.0%
Importation & Production	0	--	0	--	0	--
Cannabis Possession	0	--	0	--	0	--
Cannabis Distribution	0	--	0	--	0	--
Cannabis Sale	0	--	0	--	0	--
Cannabis Importation & Exportation	0	--	0	--	0	--
Cannabis Production	0	--	0	--	0	--
Other Cannabis Violations	0	-100.0%	0	--	0	--
Total	12	-29.4%	7	-41.7%	8	14.3%



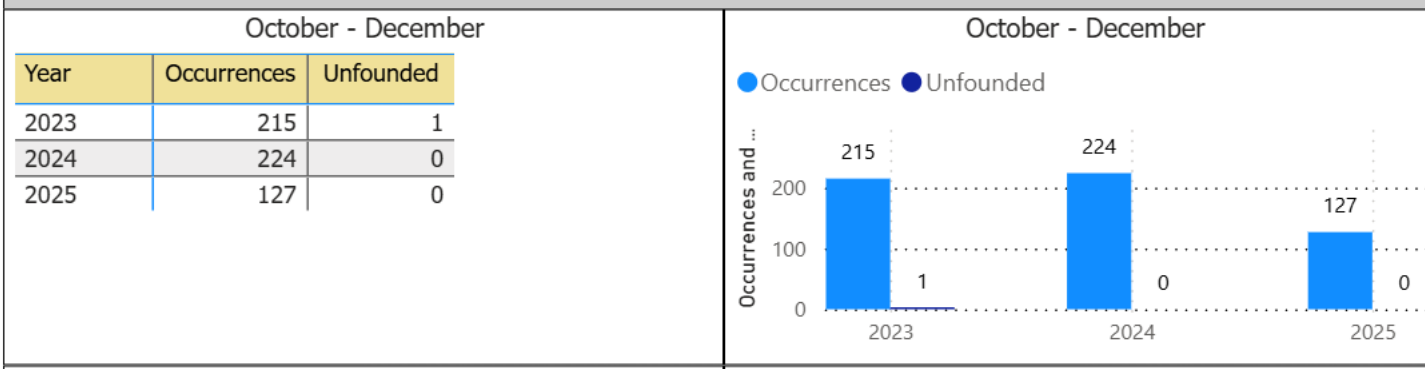
OPP Detachment Board Report
Records Management System
October - December 2025





**OPP Detachment Board Report
Records Management System
October - December 2025**

Mental Health Act Occurrences



**OPP Detachment Board Report
Records Management System
October - December 2025**

Clearance Rate

October - December						
Year	2023		2024		2025	
	%	% Change	%	% Change	%	% Change
Violent	65.8%	-13.3%	74.8%	13.6%	64.2%	-14.2%
Property	19.5%	-8.8%	19.6%	0.6%	21.0%	7.1%
Other	72.2%	-4.0%	69.0%	-4.4%	72.9%	5.6%
Drugs	66.7%	-19.0%	85.7%	28.6%	87.5%	2.1%
Fed Statutes	0.0%	--		--		
Prov Statutes	89.1%	-10.9%	93.0%	4.3%	95.7%	3.0%
Driving Offences	82.9%	39.5%	83.9%	1.1%	81.8%	-2.4%



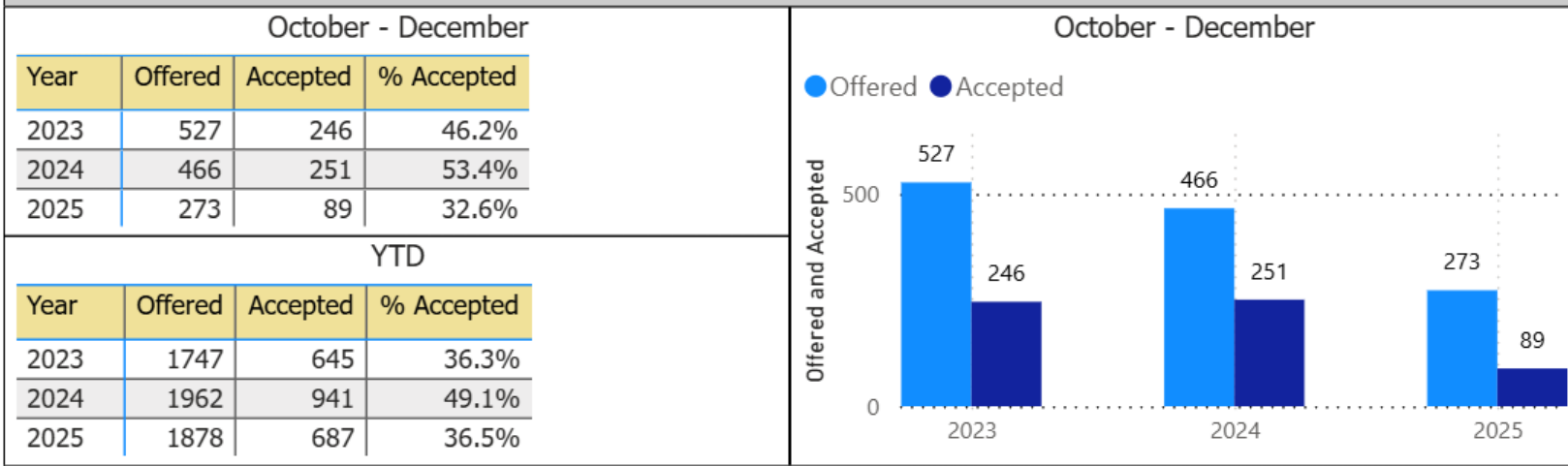
**OPP Detachment Board Report
Records Management System
October - December 2025**

Overdose Occurrences							
October - December				YTD			
Fatal	2023	2024	2025	Fatal	2023	2024	2025
<input type="checkbox"/> Fatal	1	0	0	<input type="checkbox"/> Fatal	12	1	3
non-opioid overdose	1	0	0	non-opioid overdose	4	1	2
opioid overdose	0	0	0	opioid overdose	8	0	1
<input type="checkbox"/> non-Fatal	3	0	1	<input type="checkbox"/> non-Fatal	12	5	5
non-opioid overdose	1	0	0	non-opioid overdose	1	0	1
opioid overdose	2	0	1	opioid overdose	11	5	4
Total	4	0	1	Total	24	6	8



OPP Detachment Board Report Records Management System October - December 2025

Referrals to Victim Service Agencies by Year



Billing Summary

Calls For Service (CFS) Billing Summary Report

HURON Co. - All MPB Billing Name

Max Date Loaded Dec 04, 2025

Billing Category	2025				2024			
	October to December	Year to Date	Time Std	YTD Weighted Hrs	October to December	Year to Date	Time Std	YTD Weighted Hrs
<i>(Billing categories below do not match traditional crime groupings)</i>								
Violent Criminal Code	100	583	14.80	8,628.40	132	600	14.80	8,880.00
Property Crime Violations	167	1013	6.20	6,280.60	315	1272	6.20	7,886.40
Other Criminal Code Violations (Excluding traffic)	51	341	7.10	2,421.10	89	417	7.10	2,960.70
Drug Possession	12	56	5.90	330.40	13	69	5.90	407.10
Drugs	2	17	88.10	1,497.70	3	12	88.10	1,057.20
Operational	858	4541	3.90	17,709.90	1118	4848	3.90	18,907.20
Operational2	184	1028	1.70	1,747.60	254	1040	1.70	1,768.00
Statutes & Acts	169	920	3.50	3,220.00	269	978	3.50	3,423.00
Traffic	145	666	3.80	2,530.80	225	768	3.80	2,918.40
Total	1688	9165		44,366.50	2418	10004		48,208.00

Noteworthy Media Releases

FROM: Huron County Detachment

DATE: October 03, 2025

SEARCH WARRANTS IN HURON EAST YIELD ILLEGAL DRUGS

(HURON EAST, ON) – An investigation conducted by officers from the Huron-Perth Ontario Provincial Police (OPP) Community Street Crimes Unit (CSCU) resulted in the seizure of illegal drugs, weapons, and offence-related property. Criminal charges have been laid against a Huron County resident.

An investigation initiated in September 2025 by members of the Huron-Perth CSCU led investigators to an address in the Municipality of Huron East. OPP officers from the Huron-Perth CSCU, West Region OPP Emergency Response Team (ERT), and members from the Huron OPP detachment assisted with the investigation.

On Tuesday, September 30th, 2025, three search warrants were executed in Huron East, which resulted in the seizure of illegal drugs, guns, cash, and offence-related property.

A quantity of suspected fentanyl and methamphetamine was seized. The total value of the illegal drugs seized is over \$40,000.

Additional offence-related property including, a weigh scale, packaging, cellular phone, shotgun with ammunition, and imitation firearms seized by police totalled \$2,600. Seized Canadian currency totalled \$1,195.

Aaron CHEYNE, 41 years-of-age from Huron East has been charged with:

- Possession of Schedule I Substance – Fentanyl,
- Possession of Schedule I Substance for the Purpose of Trafficking – Methamphetamine,
- Unauthorized Possession of Firearm – Shotgun,
- Unauthorized Possession of Prohibited/Altered Firearm with Ammunition,
 - Careless Storage of Firearm.

The accused was processed, held for a bail hearing, and later remanded into custody with a court date scheduled at the Ontario Court of Justice – Goderich.

Any person with information regarding this investigation is asked to contact Huron OPP at 1-888-310-1122 or (519) 482-1677.



FROM: Huron County Detachment

DATE: December 02, 2025

ARREST MADE FOLLOWING BREAK AND ENTER TO RESIDENCE AND VEHICLE THEFT

(BLUEWATER, ON) – Huron County Ontario Provincial Police (OPP) has charged an individual following a break and enter to a Bluewater residence on November 04, 2025. At approximately 3:30 p.m. on Tuesday, November 04, 2025, an individual was observed by homeowners unlawfully in their residence on London Road in the Municipality of Bluewater. Officers arrived on scene within minutes and observed the suspect flee on foot. The suspect then stole an unlocked pickup truck from a nearby residence. Police followed the stolen vehicle and later located it abandoned in the Town of Clinton. The suspect was located by police, hiding in a residence, and subsequently arrested. They were identified and charged with several criminal offences as follows:

Nicholas HALLEY, 37 years-of-age from no fixed address has been charged with:

- Break and Enter Dwelling House - Commit Indictable Offence – (two counts),
- Theft of Motor Vehicle,
- Assault,
- Possession of a Controlled Substance – Methamphetamine,
- Fail to Comply with Probation.

The accused was processed and held for a bail hearing, where they were remanded into custody with a court appearance scheduled at the Ontario Court of Justice – Goderich.

FROM: Huron County Detachment

DATE: September 22, 2025

ONLINE CRYPTOCURRENCY INVESTMENT FRAUD RESULTS IN \$130,000 LOSS

(CENTRAL HURON, ON) - The Huron Ontario Provincial Police (OPP) is investigating a recent report of fraud in Central Huron. Total loss from the fraud is reported to be \$130,000 in Canadian funds.

On August 30th, 2025, Huron OPP was contacted by a 55-year-old Central Huron resident who reported losing \$130,000 in an internet investment scam between June 2025 and August 2025. The victim explained to police that they responded to an online investment ad that they viewed on a popular communications application (app). The victim believed that their money was being invested in the stock market and in cryptocurrency.

The victim was promised a high return on their investments and became suspicious when the online suspect demanded more money from the victim.

In late August 2025, the victim realized they had been scammed and called the police.

In 2024, according to the Canadian Anti-Fraud Centre (CAFC), fraud reports totalled a staggering \$647 million in Canadian victim losses. It is estimated that only 5-10% of victims report scams and frauds to the CAFC or law enforcement.

How to protect yourself?

Don't give out your personal information (name, address, DOB, SIN, banking credentials).

Don't accept friend requests from people you do not know.

Don't invest your money in platforms provided by people you don't know.

Be careful who you share images with. Suspects will often use explicit pictures to extort victims into sending more money.

Protect your online accounts.

Get more than one quote for home repair work and never feel pressured.

Never send money to someone you haven't met.

Don't respond to text messages from phone numbers you do not recognize.

Learn more tips and tricks for protecting yourself.

If you fall victim to a fraud or know someone who has, contact your local police service to report the crime and report it to the Canadian Anti-Fraud Centre (CAFC) at 1-888-495-8501 or online on the Fraud Reporting System (FRS), even if a financial loss did not occur.

Detachment Updates

2025 Award Recipients:

Sgt. Max MILLAR, Accolade Award- Excellence for Outstanding Investigation: Team Award, Provincial Constable Pierzchala Murder Investigation Team.

Sgt. Murray FOXTON, Accolade Award-Valuing and Supporting People

PC Peter McGREGOR-Duke of Edinburgh, Ontario's Emerging Leaders Award

Huron OPP Auxiliary Unit-OPP Value Coin-Service

Auxiliary S/Sgt. (Ret) Jeff SMALL, Auxiliary Service

PC Craig SOLDAN, Community Service

Sgt. Mike STEELE, Police Exemplary Service Medal

Kelli Consitt, Civilian Exemplary Service Medal

PC Bryan VERHAGHE, Police Exemplary Service Medal

Insp. Laura Lee BROWN, Auxiliary Chief Superintendent Terry Harkins Award

Special Constable Mike BEANGE, Peace Officer Exemplary Service Award

PC Tyler JONES, Lifesaving Award/St. John Ambulance Award

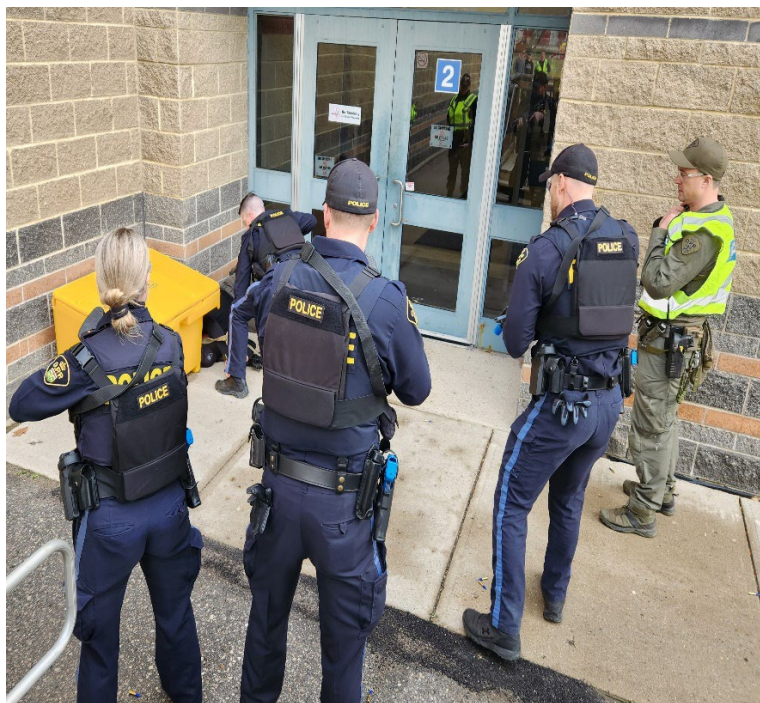
D/Cst. Heather MCRAE(Ret.), Police Exemplary Service Bar

PC Charles REFELL, Commissioner's Citation

PC Morgan ROLPH, Lifesaving Award/St. John Ambulance

Huron Detachment was represented throughout the county in 2025 at various events and ceremonies: Remembrance Day ceremonies, Torch Run, Hallowe'en, Food Drives, Active Attacker Training, Rail Disaster.







Detachment Updates

2025 Arrivals: PC Zach BALL (daughter Bailey), PC Suad MURSELI (son Emmett), D/Cst. Steve Rogers (daughter Eloise), PC Katie CURTIS (son Camden). Three more babies will be arriving in early 2026!

Transfer: We will be saying goodbye to D/Cst. Brent GLAVIN, Huron OPP CSCU who will be transferring to Essex Detachment.

Retirement: After 37 years of service, PC Teri Patterson will be retiring from the OPP on Dec. 31, 2025.

Upcoming Events

Event Title	Date	Description
National Day of Remembrance and Action on Violence Against Women	December 6, 2025	Vigil Ceremony-1989 Ecole Polytechnique and GBV in Ontario
Huron OPP Holiday Event	December 7, 2025	Member and family holiday gathering
2026 Recruit Arrivals	Feb. 2026, Apr. 2026	7 recruits

Financial Report

Huron OPP Detachment Board

Memo From: Stacey Jeffery, Administrator

Meeting Date: December 15 2025

Memo: Board Financial Actuals – January 1 to November 30, 2025

Recommendation:

That the Huron OPP Detachment Board receives the Administrator Memo titled Board Financial Actuals – January 1 to November 30, 2025, as presented.

Memo Overview

The purpose of this memo is to provide the Huron OPP Detachment Board with actuals of Board spending from January 1 to November 30, 2025.

Table 1: 2025 Board Spending (January 1 to November 30, 2025)

	Budget	Actuals January 1 to November 30, 2025	Variance	Notes
Training	1,460.00	-	1,460.00	
Meetings	16,497.93	14,711.29	1,786.64	Stipend time, mileage, and parking for HOPPBD Board, OAPSB Zone 5 meetings, and OAPSB Conference. Also includes any supplies or rentals for meetings.
OAPSB Conference	20,454.84	6,318.63	14,136.21	Conference fees, accommodations and meals only
OAPSB Memberships	6,622.65	6,872.64	(249.99)	OAPSB membership & Zone 5 membership fees
Insurance	4,000.00	3,888.00	112.00	Insurance renewed in September
Contingency	1,471.06	-	1,471.06	
Administration	5,050.65	161.60	4,889.05	Includes mileage only for administrator
	55,557.13	31,952.16	23,604.97	

Consulted

Julia Warwick, Director of Financial Services/Treasurer, Municipality of South Huron

Respectfully submitted,

Stacey Jeffery, Administrator

Huron OPP Detachment Board

Board Member Feedback Worksheet

Instructions:

Provide comments based on the Board's oversight role, using information from meeting reports, action-plan updates, and community feedback. Avoid operational detail or personal opinion.

Board Member Name	Click or tap here to enter text.
Date Submitted to Chair and Vice-Chair	Click or tap to enter a date.

Legislated Duties

How effectively has the Detachment Commander fulfilled legislated responsibilities under the CSPA?

Duty (per CSPA s. 68–70)

Provided required reports on policing services

Consulted with the Board to set detachment objectives

Followed Board direction related to local policies

Developed and reported on local action plan objectives

Board Member Comments
Click or tap here to enter text.
Click or tap here to enter text.
Click or tap here to enter text.
Click or tap here to enter text.

Service Delivery

Evaluate overall effectiveness in key policing functions.

Function	Board Member Comments
Crime prevention	Click or tap here to enter text.
Law enforcement and investigations	Click or tap here to enter text.
Maintaining public peace	Click or tap here to enter text.
Emergency response readiness	Click or tap here to enter text.
Victim assistance and community support	Click or tap here to enter text.

Leadership and Communication

Focus Area	Board Member Comments
Engagement with the Board and community	Click or tap here to enter text.
Responsiveness and follow-through on Board requests	Click or tap here to enter text.
Professional conduct and leadership example	Click or tap here to enter text.
Collaboration with other detachments and agencies	Click or tap here to enter text.

Development and Recognition

Prompt	Board Member Response
Examples of excellence this year	Click or tap here to enter text.
Opportunities for growth or professional development	Click or tap here to enter text.
Other observations or recommendations	Click or tap here to enter text.

OAPSB - ZONE 5

Minutes of the Ontario Association of Police Services Board

Zone 5 Business Meeting

Tuesday, October 07, 2025

Hosted by Guelph Police Services Board

Guelph Police Service

15 Wyndham Street South, Guelph, ON N1H 4C6

Snacks – 9:00 am

Joint Meeting – 9:30 am & Board Business Meeting – 10:30 am

9:30 am Welcome/Shared Business/Ministry Report – Chiefs and Boards

**9:35 am Guest Speaker/Presentation - Legal Updates on CSPA
WRPS/Guelph Legal Teams**

Shared Business Meeting – Chiefs and Boards

- Guelph Police Service, Deputy Chief of Operations, Steve Gill welcomed everyone to the meeting
- Land acknowledgment presented
- OACP – Zone 5 – Chief Mark Campbell – provided updates
- Chief Colby – addressed group
- Guest Speaker/Presentation – Pre-Charge Consultations
- Inspector Andrew Goody, Guelph Police Service
- Belinda Pagliaroli, Director, Crown Operations, MAG
- Very passionate, excellent, interesting and informative presentation

Ministry Report

- Hank Zehr, Ministry Advisor and Morgan Terry provided a power point presentation
- Presentation shared

10:30 am OAPSB Zone 5 Board Business Meeting

Business Meeting – Called to order at 10:30 am

Chair – Jim Dietrich

Secretary/Treasurer – Jo-Anne Fields

Attendance - Police Services Boards

- | | | |
|---------------|------------|---------|
| • Dufferin #2 | Shelburne | Regrets |
| • Dufferin #3 | | Regrets |
| • Duferin #4 | Melancthon | Regrets |
| • Grey Bruce | | Regrets |
| • Guelph | | Regrets |

- Hanover
 - Huron
 - Orangeville
 - Owen Sound
 - Perth
 - Saugeen
 - South Bruce
 - Stratford
 - Waterloo
 - Wellington
 - West Grey
- Selwyn Hicks
 Marg Anderson, Jared Petteplace,
 Jim Dietrich, Dave Frayne, Greg Lamport,
 Ian McSweeney
 John Thomson, Brian O’Leary, Marion Koepke
 Matthew Livingstone
 Regrets
 Regrets
 Regrets
 Megan Martin
 Andy Lennox
 David Fawcett

- Hank Zehr – Ministry Advisor
- Lisa Darling, Executive Director
- Jo-Anne Fields – OAPSB Zone 5 Secretary/Treasurer

1. Welcome and Introduction

- Chair Jim Dietrich welcomed everyone to the meeting today. Roll call

2. Disclosure of Pecuniary Interest or the General Nature Thereof

- None identified

3. Approval of Agenda

Motion - Dave Frayne/Marg Anderson

“That the agenda be approved as circulated.”

Disposition - Carried

4. Approval of Minutes

Motion - Ian McSweeney/Andy Lennox

“That the minutes of the May 27, 2025 meeting be approved as circulated.”

Disposition - Carried

4.1 Errors or Omissions

- No errors or omissions noted

4.2 Discussion pertaining to the minutes

- No discussion in reference to the minutes of the previous meeting

5. Secretary/Treasurer's Report

- Treasurer, Jo-Anne Fields prepared financial report for presentation
- Bank balance as at September 20, 2025 was \$5,155.67
- Receipts – \$250.00 for membership fee
- Disbursements – \$2,436.75
- Scotiabank Investment as of March 31, 2025 was \$4,661.17
- Scotiabank Investment as of September 02, 2025 was \$4,741.16
- As our Board membership has dropped from 24 to 15 Boards, it was recommended that the Zone 5 Board membership not renew the Scotiabank investment on August 22, 2025 and deposit into the Boards bank account
- As the May meeting could not proceed without quorum, through email consensus, it was decided to not renew the investment and place into the general bank account for the OAPSB Zone 5
- Overview:
- Previously there were 24 Boards in Zone 5 paying \$250.00 each for a membership, compared to 15 memberships paid in 2025
- Expenditures remain the same
- Bank balance presently will be very tight on covering all expenses for 2025 – no revenue expected to be forthcoming
- Maturity of Scotiabank investment and deposit on September 02, 2025 was \$4,741.16
- RBC Investment matured on February 5, 2025 in the amount of \$4,688.14, including interest of \$180.31, which was calculated at 4% interest
- RBC Investment was re-invested in the amount of \$4,688.14 on February 5, 2025 at 2.800% interest. Anticipated interest generated at maturity on February 5, 2026 will be \$131.27
- Please remember to notify Secretary/Treasurer of any changes to your membership

Motion - Dave Fawcett/Brian O'Leary

"That the Treasurers report be accepted as presented."

Disposition - Carried

Motion - Marg Anderson/Marion Koepke

"That the Treasurer pay the necessary invoices between this and the next meeting."

Disposition - Carried

6. Ministry Report – Ministry Advisor

- Ministry Advisor, Hank Zehr presented the Ministry Report and provided clarification in the shared meeting – nothing further
- Report shared
- Chair Dietrich thanked Hank for his presentation at the beginning of the meeting

7. Educational Session

- No education session at this meeting

8. Correspondence

- No outstanding correspondence
- All correspondence is shared with Zone 5 membership as received

9. Zone Director's Report

- OAPSB Zone 5 Director John Thomson noted that Lisa Darling was in attendance and would happily share the report
- Chair Dietrich thanked Lisa for presenting the report

10. New Business

- Concern was expressed surrounding attendance at meetings
- Thoughts were shared on how we can encourage Boards as to the value in attending Zone 5 meetings
- Hybrid meetings were suggested as an alternative
- Lisa noted that a new format is being rolled out to try to bring some consistency and uniformity to all Zone meetings throughout the province
- Standard educational program

11. Key Zone Updates and Q & A Period

- Any items of significance can be shared at the meeting

12. Election of Officers

- Jim Dietrich, Ian McSweeney, John Thomson and Jo-Anne Fields indicated that they would be interested in remaining in present position for another year
- Chair Jim Dietrich called for nominations for the position of Secretary/Treasurer

Motion - Ian McSweeney

"That Jo-Anne Fields be appointed for the position of Secretary/Treasurer for the OAPSB Zone 5."

Disposition - Carried

- Fields resumed the Election process for the position of Chair, Vice Chair and Director

Position – Chair

- Recording Secretary Jo-Anne Fields called for nominations for the position of Chair for the OAPSB Zone 5 for the first time. Dave Frayne nominated Jim Dietrich for the position of Chair
- There were no further nominations

Motion - Dave Frayne

“That Jim Dietrich be appointed for the position of Chair for the OAPSB Zone 5.”

Disposition - Carried**Position – Vice Chair**

- Recording Secretary Jo-Anne Fields called for nominations for the position of Vice Chair for the OAPSB Zone 5. John Thomson nominated Ian McSweeney for the position of Vice Chair.
- Recording Secretary Jo-Anne Fields called for other nominations for the position of Vice Chair for the OAPSB Zone 5.
- J. Fields called for further nominations for which there were no other names put forward for the position of Vice Chair

Motion - John Thomson

“That Ian McSweeney be appointed for the position of Vice Chair for the OAPSB Zone 5.”

Disposition - Carried**Position – Zone Director**

- Recording Secretary Jo-Anne Fields called for nominations for the position of Zone Director for the OAPSB Zone 5 for the first time. Marion Koepke nominated John Thomson for the position of Zone Director
- There were no further nominations

Motion - Marion Koepke

“That John Thomson be appointed for the position of Zone Director for the OAPSB Zone 5.”

Disposition - Carried

- Congratulations to Jim Dietrich, Ian McSweeney and John Thomson. Your commitment, knowledge and expertise will ensure the continued smooth operation of the OAPSB Zone 5. Best of luck in 2026.

13. Future Agenda Items

- Please contact the Secretary-Treasurer if you have items that you would like to include on upcoming Agenda

13.1 Next Meeting Date

- The next meeting of the OAPSB Zone 5 will be held in person on Tuesday, December 09, 2025 at 9:30 am – Virtual Meeting

14. Adjournment

Motion - Marg Anderson/Ian McSweeney

“That the meeting adjourns at 11:51 am.”

Disposition - Carried

Chair – Jim Dietrich

Date

Sec./Treasurer – Jo-Anne Fields

Date



**Inspectorate
of Policing**

**Service d'inspection
des services policiers**

Office of the Inspector
General of Policing

777 Bay St.
7th Floor, Suite 701
Toronto ON M5G 2C8

Bureau de l'inspecteur général
des services policiers

777, rue Bay
7^e étage, bureau 701
Toronto ON M5G

Inspector General of Policing Memorandum

TO: All Chiefs of Police and
Commissioner Thomas Carrique, C.O.M.
Chairs, Police Service Boards

FROM: Ryan Teschner, Inspector General of Policing of Ontario

DATE: **September 25, 2025**

SUBJECT: Inspector General Memo #7: Release of the Inspectorate of Policing's Risk Based Compliance and Enforcement Framework

Public trust is the cornerstone of effective policing. A strong police oversight framework – grounded in transparency and accountability – is essential to maintaining that trust and ensuring Ontario's police services and police service boards operate with integrity and fairness.

The IoP's Risk-Based Compliance and Enforcement Framework is Now Public

I am pleased to share the Inspectorate of Policing's (IoP) **Risk-Based Compliance and Enforcement Framework**: a strategic operating approach that combines integrated, risk-based methods with incentives to support compliance and elevate the performance of Ontario's policing entities. As you will hear me say, this Framework is the IoP's 'operating philosophy'. The IoP will apply this Framework—and the authorities available to the Inspector General (IG) under the *Community Safety and Policing Act* (CSPA)—based on ongoing assessments of risks that could impact the quality and effectiveness of policing and police governance in Ontario. Risk levels will be determined by reviewing indicators of adequate and effective policing, including signs of police service or board non-compliance or misconduct by police service board members, along with factors that may either increase or reduce those risks.

This [publicly available Framework](#) is designed to implement the mandate of the Inspector General of Policing (IG) in a manner that strengthens oversight and fosters transparency, accountability, and public confidence in policing across the province.

Early concepts from the Framework were presented as part of the IoP's session at the CSPA Summit in February 2024. Following that, the IoP engaged with stakeholders, including the Ontario Association of Chiefs of Police, the Ontario Association of Police Service Boards, and the Police Association of Ontario, to share the draft Framework and gather feedback to inform this final product. I appreciate this engagement and the contributions each of these organizations continue to make to our shared goals of making everyone in Ontario safer.

New Advisory Bulletin Concerning Board Meetings

I am also pleased to share with you the attached **IG Advisory Bulletin 2.1: Board and Committee Meetings**. This Bulletin summarizes requirements found in the CSPA for police service board meeting practices, and provides additional guidance and IG advice on how to remain compliant with those requirements by implementing certain approaches. Complying with the CSPA's board meeting requirements—while this may require adjustment to long-standing past practice—is an obligation all boards must embed into operations. I strongly encourage all police service boards to read and incorporate this IG advice and practice into regular board business and procedures, and ensure that your board is operating in compliance with all statutory meeting requirements. Please engage with you Police Services Advisor if you have any questions about implementation within your specific local context.

IoP Organizational Updates

I also would like to share some recent updates to the IoP team that will be relevant to you in receiving support from, and engaging with, our organization.

First, I am pleased to announce that **Morgan Terry** has taken on the newly created position of Assistant Director in the Investigations, Inspections and Liaison Branch. Demonstrating our commitment to ongoing communication and proactive engagement with the sector, Morgan will work alongside Deputy Inspector General, Joseph Maiorano, with a specific focus on the IoP's liaison, monitoring and advisory functions. In this role, Morgan will lead IoP strategy and team members to deliver advice and support to the policing sector to ensure compliance and promote continuous improvement in service delivery and governance. For clarity, Joe will continue to oversee our work on policing complaints, investigations and inspections.

Second, in support of your engagement of IoP Police Services Advisors on day-to-day issues and advice, please find attached an **updated Advisor Assignment List**. As always, you are encouraged to reach out to your Advisor should you have any questions regarding IoP communications or CSPA compliance.

We thank you for your continued dedication to excellence in police service and its governance.

Sincerely,



Ryan Teschner

Inspector General of Policing of Ontario

c: Mario Di Tommaso, O.O.M.

Deputy Solicitor General, Community Safety

RISK-BASED COMPLIANCE AND ENFORCEMENT FRAMEWORK



September 2025

1. Introduction

A strong police oversight framework, built on transparency and accountability, recognizes that public trust is essential for police to do their jobs effectively.

The Community Safety and Policing Act, 2019 (CSPA) created the role of the Inspector General of Policing (IG) as part of the broader transformation of Ontario's policing legislative framework. The role of the IG – the first of its kind in Canada – is an important ingredient to enhancing police oversight and performance in Ontario.

The Inspectorate of Policing (IoP) is an arm's-length oversight body established to meet the legislated mandate of the IG under the CSPA. On behalf of the IG, the IoP delivers a spectrum of oversight functions for the policing and police governance sector in Ontario, including compliance inspections of police services, police board member conduct inspections, monitoring and advisory services, and, where necessary, enforcement that is driven by research and data analysis.

The IoP drives improvements in policing to make everyone in Ontario safer by ensuring that the public safety sector is responsive to the diverse communities it serves. To do this, the IG's oversight mandate includes working with the following entities:

- Municipal police services and the Ontario Provincial Police (OPP);
- Chiefs of police and police service boards;
- OPP Detachment Boards;
- Special Constable Employers; and,
- First Nations (FN) police services and boards that opt-into the CSPA framework.

2. Ongoing Assessment of Risk

The application of the IoP's Compliance Model, including the range of activities and enforcement measures provided to the IG under the CSPA, will be based on a continual assessment of risk to the delivery of good policing. The IoP will determine the level of risk by assessing indicators of adequate and effective policing, including potential or existing non-compliance or board member misconduct, along with the presence of mitigating or aggravating risk factors.

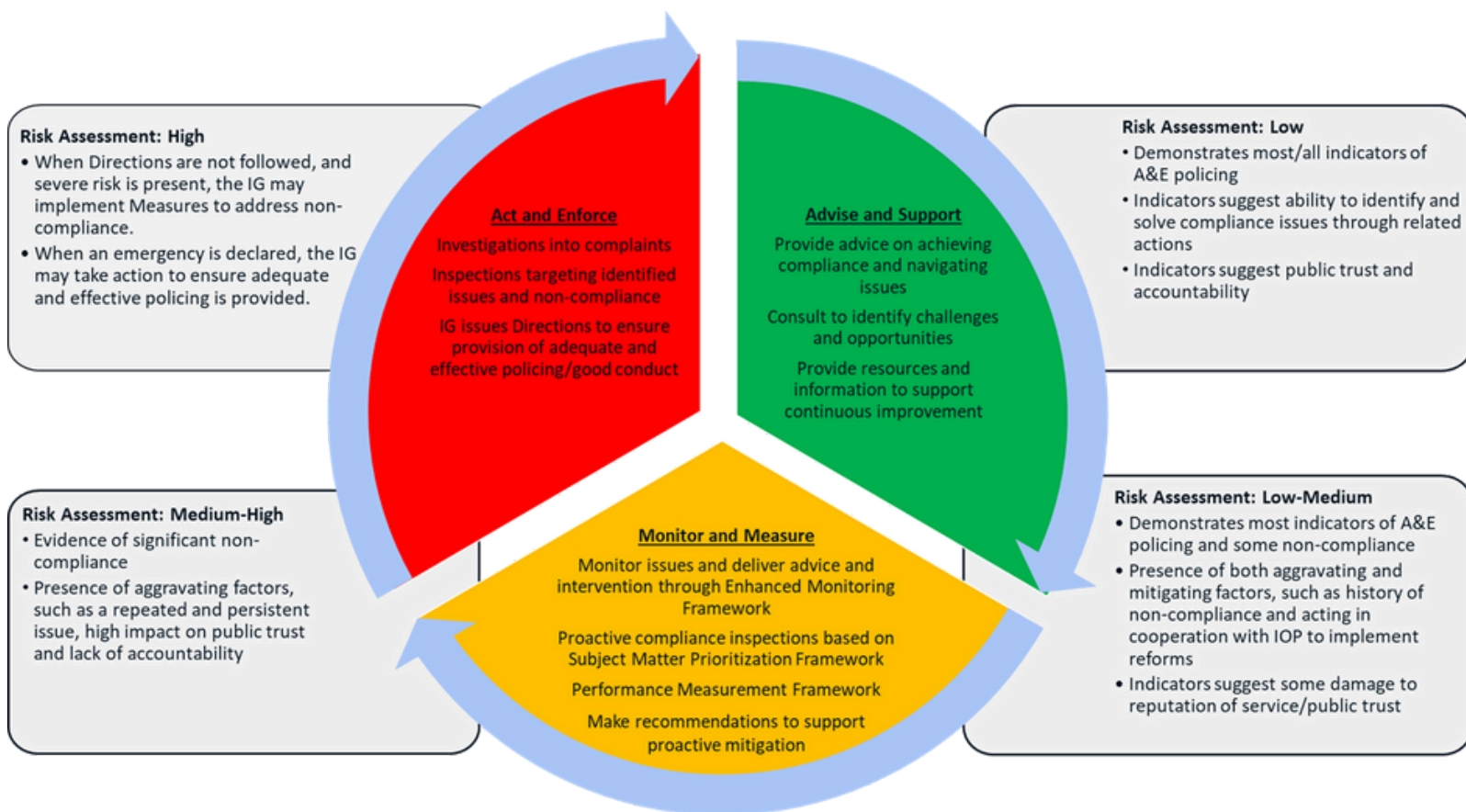
Indicators of Adequate and Effective Policing*	Mitigating or Aggravating Risk Factors**
<ul style="list-style-type: none"> • Achievement of compliance as set out in the CSPA and its regulations • Strength of local relationships and communication, including between the Chief of Police and Police Services Board, and the Board, the Police Service and the community, among others • Allocation of resources to support adequate and effective police service delivery • Local police governance reflects understanding of the Ontario's policing framework, the role and responsibilities of the Police Services Board and compliance with the Board Member Code of Conduct • Ability to address emerging or persistent local issues impacting policing and community safety • Consideration of evolving events and issues that have broader impact on the policing sector as a whole 	<ul style="list-style-type: none"> • Role of the responsible party in the misconduct or non-compliance (minor or major) • Seriousness of misconduct or non-compliance • Public interest • Impact on complainant(s) and community • Impact to public and officer safety • Previous compliance or conduct issues • Duration and frequency of issue • Damage to reputation of board and service • Intentional or unintentional • Steps already taken to address the issue(s) • Willingness to take accountability and implement reform

*List is not exhaustive. Assessments will be case-by-case and consider all factors relevant to the situation.

**For greater clarity, all references to conduct or misconduct are in relation to police services board members.

3. Compliance and Enforcement Model

The IoP's Compliance Model contains a mix of integrated, risk-based approaches and incentives to achieve compliance and improve the performance of policing entities. The Compliance Model is applied with discretion and good judgment – applying the “right touch” to deploy the most effective options, having regard to the relevant circumstances, and based on the level of risk. The IoP will apply the Model and associated activities with consideration for all available information to drive the assessment of risk.



4. Risk-based Compliance and Enforcement Activities

The Compliance and Enforcement Model will be used to guide the application of the IG's compliance and enforcement activities according to the level of risk associated with police service and police governance delivery. When engaging in any of its oversight and regulatory activities, the IoP will always seek to improve the overall performance of the policing sector in Ontario.

4.1 Advise and Support: Low Risk

The IoP will use its statutory consulting function to continually assess local police service delivery and governance, and potential risks. When a low risk to compliance and/or performance has been identified, the IoP will support compliance and continuous improvement by providing **advice and information** designed to assist the public safety entities the IG oversees. The IoP is well-positioned to see across Ontario's policing and police governance sector, identify areas that call out for attention and identify leading practices that will assist the sector in improving compliance with the CSPA and overall performance.

The IoP engages with policing entities to identify issues, challenges and opportunities to improve compliance with the CSPA, and overall police performance. We communicate directly with police leaders **on emerging or persisting issues** to identify areas for IoP support and promote collaboration on solutions – including solutions that may be relevant across Ontario's policing sector.

The IoP conducts **research and analysis to provide insight on issues, challenges and opportunities** to improve compliance and overall police and police governance performance. The **IoP will serve as a 'Centre of Excellence'** to proactively support learning and continuous improvement in the sector, distilling and sharing insights and advice gleaned through our monitoring, inspection findings, research and analysis. We will support understanding of our work, key issues in policing, policing performance and leading practices by publishing information and resources

4.2 Monitor and Measure: Low-Medium Risk

Routine monitoring of public safety entities ensures identification of issues that may require closer examination by the IoP, such as evolving local demands on policing, potential non-compliance, or leadership and governance issues. **Monitoring** may include maintaining awareness of local efforts to address known issues, or tracking wider issues that require more oversight and engagement from the IoP or other partners. This may include identifying matters for an inspection, with priority given to compliance issues and actionable outcomes that will have the greatest impact on improving public safety and policing performance.

The IoP may assess compliance and performance at a specific point in time, or, on a regular basis through **inspections and data analysis**. Inspections are a critical tool not only to verify that legal requirements are being met, but also to highlight local promising and/or innovative practices that may be adopted on a larger scale to support continuous service improvements across the province. Inspections may include document review and research, data collection and analysis, or interactive, onsite assessments, or a combination of these methods.

Our **Policing Performance Measurement Framework*** (PPMF) will power our intelligence-led approach to identifying current and emerging trends and generate real insights – for the public and the policing sector – as to what drives and hinders effective police performance and governance, and highlights leading practices to promote continuous improvement. The PPMF will enable the IoP to identify poor performance or specific activity categories that warrant improvement or further inspection. Through this proactive approach, the IoP will be able to see where support or intervention may help to address issues early, before they escalate into matters of non-compliance.

When IoP monitoring and measurement activities identify performance issues or potential non-compliance or misconduct, additional compliance activities may be undertaken.

4.3 Act and Enforce: Medium-High Risk and High Risk

a) Medium-High Risk

The IoP ensures compliance and the delivery of adequate and effective policing by taking **enforcement actions** to address policing complaints and issues identified by the IoP. In this part of the Model, the focus of the IoP's compliance activities is on **direct intervention to address the identified issues and the application of a range of enforcement options** to compel compliance, improve performance and enhance public confidence.

When the IoP receives a policing complaint that falls within its mandate, there is a legal duty to deal with the complaint, and to keep the complainant informed of the status and the outcome. Depending on the nature and seriousness of the complaint, the IoP may:

- Refer a matter back to the applicable Board or Chief of Police, if the complaint is about local policies or procedures, and require reporting to the IG on steps taken in response to the complaint;
- Conduct an inspection in response to concerns about service delivery or failure of an entity to comply with the CSPA and its regulations, other than officer misconduct; or,
- Conduct an investigation, including in response to allegations about board member misconduct.

* As of the publication date, development of the Policing Performance Measurement Framework is ongoing.

If non-compliance with the requirements set out in the CSPA, or significant risk to the delivery of adequate and effective policing in accordance with the standards set out in the regulations is found to exist, **the IG may consider the application of additional compliance efforts, or issue written and legally-binding Directions** to prevent or remedy the issue. Directions issued will be tailored to the circumstances and proportionate to risk, and further previous IoP efforts to resolve issues.

For example, if a complaint were received concerning a police service's response to a 911 call, and the resulting inspection found non-compliance with regulatory requirements for police communications and dispatch, the IG could issue Directions to the police service to ensure corrective action and monitor to ensure implementation.

b) High Risk

In very serious situations, where the IG believes that adequate and effective policing is not being provided in an area, or that an emergency exists, **the IG request a police service board or require the Commissioner of the Ontario Provincial Police to provide policing in that area.**

Additionally, if Directions made by the IG to address identified non-compliance following an inspection or investigation are not complied with, **the IG may impose legally-binding Measures, including:**

- Suspending or removing a chief of police, one or more members of a police services board, or the whole board;
- Appointing an administrator to a police service; or,
- Dissolving a police services board or disbanding a police service.

The imposition of Measures by the IG is discretionary, and is determined on a case-by-case basis, having regard to the following **objectives:**

- The public interest in receiving adequate and effective policing;
- Remedying or preventing further non-compliance or misconduct by removing the responsible individual(s) from their position(s);
- Measures are similar to those imposed on similar entities or individuals for similar infractions committed in similar circumstances; and,
- All available Measures that are reasonable in the circumstances should be considered.

Any decision to use the legally-binding authorities in the CSPA is grounded in the principles of **procedural fairness**, and be based on:

- Ensuring that policing laws and standards are complied with;
- Policing entities and professionals are performing according to the standards set out in the CSPA; and,

- The public interest in addressing a matter so as to enhance public confidence in Ontario's policing system.

In support of **transparency, accountability and public confidence** in the work of the IoP, the IG is required to **publicly report** on investigation and inspection findings, as well as Directions and Measures.

5. Conclusion

Police service delivery and governance throughout Ontario is monitored and assessed by the IoP using a multi-faceted, risk-driven approach, ensuring that the duties and authorities of the IG are applied at the right time and for the right amount of time, in the right place(s), and in the right way.

The IoP's focus remains on supporting the best possible policing in Ontario communities by ensuring policing providers operate in compliance with legislated requirements and continuously and sustainably improve their performance. The IoP does its work in a balanced and transparent manner, to enhance the confidence of the public and the policing sector in what we do, and how we do it.

POLICE SERVICES ADVISORS – BOARD & POLICE SERVICE ASSIGNMENTS

POLICE SERVICES LIAISON UNIT, INSPECTORATE OF POLICING

Zones are OAPSB and OACP consistent. Municipal board names are as recorded by the Public Appointments Secretariat, except for regional municipalities, which have been modified for consistency. Boards responsible for multiple municipalities (excluding upper-tier boards) are indicated as “joint”. Police service names significantly different from the board are listed with the board. There are currently **43** municipal boards in Ontario.

Municipal Boards & Police Services – CSPA Part IV

ZONES 1/1A	ZONE 2	ZONE 3	ZONE 4	ZONE 5	ZONE 6
Tom Gervais (416) 432-5645 tom.gervais@ontario.ca <i>B/U Ron LeClair</i>	Graham Wight (416) 817-1347 graham.wight@ontario.ca <i>B/U Ryan Berrigan</i>	Ryan Berrigan (416) 315-2483 ryan.berrigan@ontario.ca <i>B/U Graham Wight</i>	David Tilley (647) 224-9370 david.tilley@ontario.ca <i>B/U Hank Zehr</i>	Hank Zehr (437) 777-9605 hank.zehr@ontario.ca <i>B/U David Tilley</i>	Ron LeClair (226) 280-0166 ronald.leclair@ontario.ca <i>B/U Tom Gervais</i>
Greater Sudbury	Belleville	Barrie	Brantford	Guelph	Aylmer
North Bay	Brockville	Bradford West Gwillimbury & Innisfil (joint) - <i>South Simcoe</i>	Halton Regional	Hanover	Chatham-Kent
Sault Ste. Marie	Cornwall	Cobourg	Hamilton	Owen Sound	LaSalle
Thunder Bay	Deep River	Durham Regional ¹	Niagara Regional	Saugeen Shores	London
Timmins	Gananoque	Kawartha Lakes	Woodstock	Stratford	Sarnia
	Kingston	Peel Regional ²		Waterloo Regional	St. Thomas
	Ottawa	Peterborough		West Grey	Strathroy-Caradoc
	Smiths Falls	Port Hope			Windsor ^{1,2}
		Toronto ^{3,4}			
		York Regional			
		¹ Tom Gervais B/U			¹ Hank Zehr Primary
		² Hank Zehr Primary			² David Tilley B/U
		³ Tom Gervais Primary			
		⁴ David Tilley B/U			
5	8	10	5	7	8
					Total 43

OPP Detachment Boards - CSPA s.67

ZONES 1/1A	ZONE 2	ZONE 3	ZONE 4	ZONE 5	ZONE 6
Almaguin Highlands	Central Hastings	Bancroft	Brant County	Dufferin 1	Elgin
Dryden 1	Frontenac	Collingwood 1	Haldimand	Dufferin 2	Essex County 1
Dryden 2	Grenville 1	Collingwood 2	Norfolk	Dufferin 3	Essex County 2
Dryden 3	Grenville 2	Bracebridge	Oxford 1	Dufferin 4	Lambton 1
East Algoma 1	Hawkesbury	City of Kawartha Lakes	Oxford 2	Grey Bruce	Lambton 2
East Algoma 2	Killaloe	Haliburton County	Oxford 3	Huron	Middlesex
East Algoma 3	Lanark County	Huntsville		Huron West	
Greenstone	Leeds County	Northumberland		Perth County	
James Bay 1	Lennox & Addington 1	Nottawasaga		South Bruce	
James Bay 2	Lennox & Addington 2	Orillia		Wellington	
James Bay 3	Prince Edward County	Peterborough			
Kenora 1	Quinte West	South Georgian Bay			
Kenora 2	Renfrew				
Kirkland Lake	Russel County				
Manitoulin 1	Stormont, Dundas and Glengarry				
Manitoulin 2	Upper Ottawa Valley 1				
Marathon	Upper Ottawa Valley 2				
Nipigon 1	Upper Ottawa Valley 3				
Nipigon 2					
Nipissing West 1					
Nipissing West 2					
North Bay 1					
North Bay 2					
North Bay 3					
Rainy River 1					
Rainy River 2					
Red Lake					
Sault Ste. Marie					
Sioux Lookout					
South Porcupine					
Superior East					
Temiskaming 1					
Temiskaming 2					
Temiskaming 3					
Thunder Bay					
West Parry Sound					
36	18	12	6	10	6
					Total 88

Inspector General Advisory Bulletin



Advisory Bulletin 2.1: Board and Committee Meetings

Date of issue: September 25, 2025

What you need to know

Police service boards and OPP detachment boards conduct their business and make deliberations, considerations, and decisions in meetings. The *Community Safety and Policing Act* (CSPA) sets out requirements for meetings held by boards and their committees, and establishes a modern approach premised on public transparency of board business as the ‘rule,’ with requirements for a board to publicly explain when meetings are closed to the public.

“Meeting” Definition

The CSPA does not define “meeting” for determining when compliance with meeting requirements is necessary. Using subsection 238(1) of the *Municipal Act* for guidance, boards should consider a meeting to be any regular, special, or other gathering of a board or committee where:

- a quorum of members is present, and
- members discuss or otherwise deal with any matter in a way that materially advances the business or decision-making of the board or committee.

Social or informal gatherings of board members would not be board meetings unless the two-part test described is met. Board members should be vigilant when a quorum is present at gatherings to avoid holding unintended meetings.

Meeting Notice – CSPA subsections 43(5)-(7)

Boards and committees must publish notice of meetings that are open to the public on the Internet. The notice must:

- be published at least seven days before the meeting, except in extraordinary circumstances (CSPA subsection 43(5)-(6)); and,
- include the proposed agenda and either the record of the most recent public meeting or information on how the public can access that record (CSPA subsection 43(7)).

Electronic meeting notices must include specific information about how to access the meeting.¹

Transparency and Open Meetings – CSPA subsection 43(3)

Meetings conducted by boards and their committees must be open to the public subject to decisions to close meetings or parts of meetings when permitted by subsection 44(2).

The purpose of the CSPA open meeting rule is to increase the open and transparent exercise of board authority and discharge of duties so as to enhance public confidence in the operation and integrity of boards, and by extension the policing they oversee.

Boards and committees should consider public access when deciding on meeting locations. Holding a “public” meeting within a secure police facility or at a non-published location may not always meet the test of “open to the public”². In addition, the use of electronic meetings presents additional challenges to ensure meetings are publicly open.

Closed Meetings – CSPA subsections 44(2)-(6)

Boards and committees may (not must) close meetings to the public if the subject matter being considered is:

- the security of the property of the board;
- personal matters about an identifiable individual, including members of the police service or any other employees of the board;
- information that section 8 of the *Municipal Freedom of Information and Protection of Privacy Act* would authorize a refusal to disclose if it were contained in a record (a “law enforcement” matter);
- a proposed or pending acquisition or disposition of land by the board;
- labour relations or employee negotiations;
- litigation or potential litigation affecting the board, including matters before administrative tribunals;
- advice that would be inadmissible in a court by reason of any privilege under the law of evidence, including communications necessary for that purpose;
- information explicitly supplied in confidence to the board by Canada, a province or territory or a Crown agency of any of them, a municipality or a First Nation;
- a trade secret or scientific, technical, commercial, financial or labour relations information, supplied in confidence to the board, which, if disclosed, could reasonably be expected to prejudice significantly the competitive position or interfere significantly with the contractual or other negotiations of a person, group of persons, or organization;
- a trade secret or scientific, technical, commercial or financial information that belongs to the board and has monetary value or potential monetary value;

¹ [Ombudsman Investigation Report – Municipality of West Elgin December 2024](#)

² [Ombudsman Investigation Report – Township of Woolwich June 2015](#)

- a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the board; or,
- an ongoing investigation respecting the board.

Boards should note the discretionary nature of decisions to exclude the public when considering the above subjects. When making these decisions, boards and committees should balance the principles of transparency and public interest against the potential harm of disclosure.

Meetings must be closed to the public by police service boards and their committees if the subject matter being considered is a request under the *Municipal Freedom of Information and Protection of Privacy Act* (CSPA subsection.44(3)).

Board and committee meetings may also be closed to the public if held for the purpose of educating or training members and the business or decision-making of the board is not materially advanced in the meeting (CSPA subsection.44(6)).

The CSPA open and closed meeting rules for boards and committees very closely follow, with some modifications, the rules for municipal councils, committees, and local boards under Ontario's *Municipal Act*. The Ontario Ombudsman has been examining open meeting matters under that Act since 2008 and has published guidance that the loP believes will assist police service boards, OPP detachment boards and their committees when making decisions on the CSPA open and closed meeting rules and practices. The Ontario Ombudsman guidance document is available here: [Open Meetings - Guide for Municipalities | Ombudsman Ontario](#)

Agenda Considerations – CSPA subsection 44(1)

Before holding a meeting, boards and committees must consider whether to close the meeting or part of the meeting having regard to subsections 44(2)-(3) of the CSPA, referenced above, which list subjects that either permit or require the exclusion of the public.

Resolution Closing Meeting – CSPA subsection 44(1)

If a board or committee decides to exclude the public, they must state by resolution the fact the board is holding a closed meeting, and the general nature of the matter to be considered. In addition, if the public is excluded from a meeting held for educating or training board or committee members, the resolution must specifically state that the meeting is closed under subsection 44(6).

In addition to the CSPA requirement for educational and training meetings, the loP recommends that closed meeting resolutions cite the specific CSPA authority for excluding the public in all instances. The loP further recommends that resolutions have sufficient detail of the closed matter to assure the public that the power to close the meeting is being responsibly exercised. Finally, to support transparency, the required resolution must be made in a meeting or part of a meeting that is open to the public.

Board Delegation and Committees – CSPA subsections 42(1)-(4)

Boards may delegate any of their powers to a committee established by by-law of the board. The by-law may govern the name, powers, duties, and quorums of the committee. The by-law should also govern the composition of the committee and member appointment process.

Committees must be composed of at least two members of the board, except if the only delegated power is bargaining under Part XIII of the CSPA. A bargaining committee can be composed of one board member. Additional non-board members may be appointed to the committee as long as a majority of the committee is composed of members of the board.

Quorum – CSPA subsection 43(2)

Boards and committees must have a quorum present to hold a meeting to conduct business and make decisions. Quorum is a majority of the members of the board.

Vacancies on a board do not reduce meeting quorum requirements. For example, quorum for a five-member board with two vacancies remains at three members.

Board members are not counted towards quorum if they are prohibited from exercising the powers or performing the duties of their position because mandatory training has not been completed (CSPA subsections 35(2)-(5)).

Board members may become subject to Inspector General investigations into their conduct and directed to decline to exercise their powers or perform their duties as a member of the board pursuant to CSPA subsection 122(1). Board members who have received this direction are not counted towards quorum. If the board cannot constitute quorum as a result, the Inspector General may appoint additional members to act in their place for the duration of the investigation.

Quorum for committees is determined by boards through their by-law establishing the committee (CSPA subsection 42(2)).

Meeting Frequency – CSPA subsection 43(1)

Boards must hold at least four meetings each year. Holding meetings exceeding this minimum and the period between meetings are discretionary decisions for boards. These decisions should be based on the governance obligations and statutory responsibilities arising from the size and complexity of the governed police service or OPP detachment, and the needs of the area under the board's jurisdiction.

Record of Meeting – CSPA subsection 43(4)

Boards must record all resolutions, decisions, and other proceedings at all meetings, whether open to the public or not. The record must not include additional notes or comments by the recorder.

The IoP recommends boards, when establishing committees, include this recording requirement as a duty of the committee in the governing by-law.

What you need to do*Meeting Practice Examination and Potential Changes to Practice*

Boards should examine their meeting practices, particularly regarding holding closed meetings, in consideration of the transition from long-standing *Police Services Act* requirements to those newly established by the CSPA. Where needed, adjustments should be made to come into compliance.

Boards should have any changes in meeting practices reflected in their established rules and procedures (CSPA section 46).

The new requirement for a resolution to close meetings will require some boards to change their existing practice of holding two distinct consecutive meetings – open and closed – with the closed meeting entirely excluding the public. Through its monitoring function, the IoP has observed that boards who have successfully transitioned meeting practices to the new requirements have adopted one of two options, both of which are CSPA-compliant:

- Two distinct consecutive meetings: Open meeting is entirely public and ends with adjournment. The closed meeting starts with an open part for routine administrative matters (opening statements, declarations of interest) followed by a resolution compliant with CSPA subsection 44(1). The closed portion ends with a resolution to return to public. The closed meeting ends in public with adjournment.
- A single meeting that is partly open and partly closed: The open part is closed by resolution compliant with CSPA subsection 44(1). The closed portion ends by resolution to return to the open meeting. The meeting continues in public until adjournment.

Emergency and Special Meetings

A board may be required to hold an emergency or special meeting outside of its regularly scheduled meetings. IoP Advisors have the authority to enter board meetings for compliance monitoring, including those closed to the public, pursuant to CSPA subsection 115(7). Boards should **notify their assigned Police Services Advisor for all emergency and special meetings whether open to the public or closed so the IoP is**

aware and the Advisor can determine whether attendance is necessary in the circumstances.

What we will do

The IoP's Police Services Advisors support the Inspector General's statutory monitoring and advisory duties under the CSPA. Advisors are available to provide advice on board compliance with the CSPA meeting requirements, including suggested application of leading practices and referrals to boards that have established good practices.

Note: Advisory Bulletins are the IG's advice provided pursuant CSPA subsection 102(4) and are intended as a resource for the sector by offering the IG's general interpretation of various provisions of the CPSA. Advisory Bulletins are not legally binding, and they do not purport to address all possible factual scenarios or circumstances. As such, you may wish to consult with legal counsel to determine how this general guidance should be applied in your own local context and to navigate specific situations.