



Municipality Of South Huron

Municipal Drain Maintenance Request Form

322 Main Street South Exeter, ON N0M 1S6

Distribution List:
Office Use Only

Bill Dietrich
Alex Wolfe
Taylor Hodgins
Ange Barnes

No. _____ -2026

Contact Name: _____ Drain Name: _____

Request Date: _____ Branch: _____

By-Law No.: _____

Property Owner: _____ Roll Number: _____

Phone No.: _____ 911 No.: _____

Cell No.: _____ Concession / Lot: _____ / _____

Nature of Work: (Description of work requested)

TILE REPAIR DITCH MAINTENANCE CATCH BASIN REPAIR OBSTRUCTION REMOVAL

Site Visit Date: _____ Location Marked: YES NO

Field Notes:

Notify owner before commencement of work: YES NO

Property Owner Signature: _____

I request that if necessary, an Engineer be appointed and the he/she appoint a time and place at which he/she will attend and on-site meeting and examine the drainage area with all assessed ratepayers to be invited. I also understand the Drainage Superintendent may undertake maintenance repairs according to the specifications in the last Engineer's report on this drain where possible. In signing this form, the owner is advised that he/she may be charged for work performed by the appointed Engineer should the works not proceed as requested.

Contractor: _____ Hire Date: _____

Copy of Work Order: YES NO Sketch Included: YES NO

Other Hired Equipment (i.e. list of equipment, materials, labour – please attach all invoices for this project):

Drainage Superintendent Signature: _____

Completion Date: _____

Please forward all Drain Maintenance Requests to Transportation@southhuron.ca



Drainage Work Order Form (Office use only)

Date _____

Order Information

Drain Name _____

Inspection Hours Date

Follow Up Hours Date

Drainage Inspector Required Yes No

Materials Required

Employee Initials Date

Notes